

**Ste. Genevieve County District Library Board
Minutes**

January 9, 2017

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on January 9, 2017 at 1:00 p.m. Those attending were Mary Abts, Cindy Nugent, Sheila Powell, Andrea Stolzer and Mary Jean Hoog. Others attending were Library staff Becca Dyer and Jodi Ralston, Bernice Noble, Friends of the Library coordinator, JoAnn Luttrell, Community Center representative, and Presiding Commissioner Garry Nelson. Guest included Bob Nugent.

The meeting was called to order by President Cindy Nugent. Roll call was taken with all members present.

Minutes of the previous meeting were presented. Motion to approve the minutes was made by Andrea Stolzer with a second by Sheila Powell. Minutes approved by acclamation.

Financial Report:

JoAnn Luttrell presented the December 2016 Revenue/Expense Report and vouchers. Motion made by Andrea Stolzer and seconded by Mary Abts to accept treasurer's report and payment of vouchers.

"Let the record show that upon entering today's Board meeting, Becca Dyer showed insubordination and an improper attitude by slamming her materials on the table. When asked by the President to give her report she replied to the President in a disrespectful manner. President Nugent spoke to her about maintaining a professional attitude in light of her position. Becca later apologized to the Board for her actions."

Director's Report:

- Reported on library usage statistics for December
- The Ste. Genevieve Herald has provided the Library with a link to their County Archives at no charge. It is available on all library computers.
- Becca requested that the Board define the title of her current position either as Manager or Director. Board will discuss.
- Requested that there be a change in Library hours to be Monday through Friday 10:00 am to 8:00 pm, Saturday 10:00 am to 4:00 pm. The change will be effective beginning February 2017. Board approved.

Technology Report:

- Still having issues with the copier which may be a network issue. Will check with a networking professional for assistance.
- Discussed computer purchase feasibility plan presented to the Board. Board agreed that applying for grants which would cover 75% of the cost should be pursued.

Friends of the Library Report:

- Reported on upcoming programs being planned
- High School tech support has been well received
- Friends of the Library meet the second Monday evening of each month

Commissioners Report:

- Library District is being audited. All contracts, minutes and other correspondence needs to be filed in the library to be easily accessible.
- Presented the 2017 budget along with a 2018 projected budget with a 5 cent tax roll back for comparison.
- There is an immediate need for the Board to negotiate a current contract with the Ste. Genevieve County Community Center. Fees are currently based on the Library District tax revenues. A new contract should combine fees for space rental, cleaning and duties performed by Community Center Director and his staff.
- Regarding the TIF settlement with the City of Ste. Genevieve: Presented and estimation of settlement report from Ste. Genevieve County Treasurer, Judy Thomas, with two different settlement proposals. Consensus of taxing entities is to come to a resolution and so a counter proposal will be presented to the City.

Old Business:

A motion was made by Andrea Stolzer to install hardware to the entry doors of the library to make them handicap accessible and therefore compliant with the law. Second by Sheila Powell. Motion approved by acclamation. Commissioner Nelson will meet with the installer at a time to be determined. Motion made by Mary Jean Hoog to approve the 2017 budget as presented on January 3, 2017 with a second by Mary Abts. Motion carried by acclamation.

Sheila Powell made a motion to go into closed session at 2:10 pm with a second by Mary Jean Hoog.
Roll call vote:

Mary Abts-yes; Cindy Nugent-yes; Sheila Powell-yes; Andrea Stolzer-yes; Mary Hoog-yes.

Submitted By:

Mary Jean Hoog, Secretary

Cynthia Nugent, President