

**Ste. Genevieve County District Library Board
Minutes
February 13, 2017**

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on February 13, 2017 at 1:00 p.m. Those attending were Mary Abts, Cindy Nugent, Sheila Powell, Andrea Stolzer and Mary Jean Hoog. Others attending were Library staff Becca Dyer and Jodi Ralston, Bernice Noble, Friends of the Library coordinator, Brad Arnold, Community Center Director, and Presiding Commissioner Garry Nelson. Guest included Bob Nugent, Bill Schaper, Linda Summers, Carol Shelton

The meeting was called to order by President Cindy Nugent. Roll call was taken with all members present.

Minutes of the previous meeting were presented. Motion to approve the minutes was made by Andrea Stolzer with a second by Mary Abts. Minutes approved by acclamation.

Financial Report:

Brad Arnold presented the January 2017 Revenue/Expense Report and vouchers. Motion made by Mary Abts and seconded by Sheila Powell to accept treasurer's report and payment of vouchers.

Director's Report:

- Reported on library usage statistics January
- \$348 was collected in January from fines, copies, FAX, used book sales.
- Amazon is used frequently for purchases so the tax exempt status was filed with Amazon to avoid the recently imposed Missouri sales tax on purchases.
- Inquired whether the timing on the door opening could be adjusted. Brad said it can.
- Patrons are excited about the expanded DVD collection and the adult and youth DVD collections are now separated.
- Inquired about possibly setting up a credit card option for patrons to use for payments
- Stressed again that we will lose our state aid if tax roll back occurs.
- Evergreen consortium representatives met and discussed our Library's tax issue. Our rate could possibly double or triple. They will be meeting on March 9, 9:00 am to discuss our situation.
Discussion: Commissioner Nelson met with head of MoreNet this past week. Our representative is willing to meet with us and explain how the tax rollback would affect our Library.
He also met with Senator Romine to keep him informed of this situation. He is willing to step in with legislation if necessary to prevent us from being penalized for be fiscally responsible. It is his opinion that requiring library districts to spend money recklessly in order to comply with certain standards is not good policy.
The County's attorney is also following this situation.

Technology Report:

- Inquired about the possibility of hiring an accountant for occasional advice especially when writing grants and filling out state forms. It was suggested that HSB Financial would suit that need.
- The Board authorized her to continue to pursue the 2017 LSTA grant for computers. She was also authorized to bring a proposal to the March meeting to purchase four computers to replace some of the older ones now in use. This has been authorized in the 2017 budget.

Friends of the Library Report:

- Reported on upcoming programs being planned
- Four volunteers are now helping with the Tuesday storytime.
- Beginning February 21, the Library will host a story/activity time for the Sunshine Enrichment Center.

- Discussed the summer reading program and the need for funds if we want to follow the State Library program. The theme is: "Build a Better World". The cost @ \$300 includes posters, bookmarks and other enrichment and incentives to enhance the program.

Old Business:

- Motion was made by Andrea Stolzer to purchase the Summer Reading program with supplies. Second made by Mary Jean Hoog. Motion passed by acclimation.
- Motion was made by Mary Jean Hoog to purchase the Ancestry.com program immediately. Second made by Sheila Powell. Motion passed by acclimation.
- Andrea questioned Becca as to why one of the employees is not scheduled to come in an hour before opening to complete task that are more easily accomplished without the interruption of patrons. Becca said they have 'down time' during the regular business day to do anything that needs to be done.
- Discussed need for allowing credit card use by patrons. Question was asked as to how much patrons actually spend. Andrea commented that in her experience as a business owner, use of credit cards opens a whole different set of issues. Board will continue this discussion at a later date.

Commissioners Report:

- Update on installation of new front desk area: The completion date has been moved back. Tyler Klump will drop off samples at library to choose color of cabinetry.
- Sheriff's Department will store the old cabinetry. It is hoped that we can re-use in the Bloomsdale annex.
- He has a contractor looking at the front porch with the intentions of installing a handicap ramp.

New Business:

- More discussion occurred regarding the tax issue and the April election. Cindy reiterated that it is very important that all of us, Board and staff be on board in supporting the tax vote in April.

Public Forum:

- Patron questioned why the library does not coordinate their hours with early Community Center classes. Several of her friends attend an early swim class and would like to use the library after.
- It was decided, on a trial basis, to open at 9:00 am on Mondays. Becca will report at the March meeting as to the attendance during this time.

Mary Jean Hoog made a motion to go into closed session at 2:20 pm with a second by Sheila Powell.

Roll call vote:

Mary Abts-yes; Cindy Nugent-yes; Sheila Powell-yes; Andrea Stolzer-yes; Mary Hoog-yes.

Submitted By:

Mary Jean Hoog, Secretary

Cynthia Nugent, President