Missouri Evergreen

February 9, 2017

9:00 a.m. Membership Meeting

Go To Meeting

**Minutes**

1. Call to Order

Meeting was called to order by Steve Campbell at 9:02 a.m.

Members present:

Caruthersville Public - Teresa Tidwell

DeSoto – Tony Benningfield

Doniphan-Ripley County – Becky Wilcox

Grundy County Jewett Norris -- Theresa Hunsaker

Howard County – Chris Kloeppel

Jefferson County Library – Pam Klipsch, Cindy Hayes

Lebanon-LaClede – Cathy Dame

Livingston County – Robin Westphal

Marion County – Peggy Northcraft

MOBIUS - Debbie Luchenbill, Donna Bacon, Peter Datsov, Eric Schmeck (Intern)

Ozark Regional – Michelle Swane

Poplar Bluff - Sue Szostak, Shannon Mangrum, Shon Griffin

Pulaski County Library – Emily Slama

Salem Public – Glenda Wofford

Scenic Regional –Steve Campbell, Diane Disbro, Ruth Lord

Sikeston – Ron Eifert

Stone County - Colleen Knight

Texas County – Molly Shelton

Trails Regional – Karen Hicklin, Anita Love

Webb City – Jake Johnson

Webster County - Terri York

Missouri State Library – Barbara Reading, Debbie Musselman, Jennifer Thompson

1. Minutes

Teri York moved and Becky Wilcox seconded to accept the minutes as corrected. Minutes approved.

1. Executive Committee Report (Steve Campbell)

Welcome to Douglas, Livingston, and Texas County libraries to the Missouri Evergreen Consortium. Memorandum of Understandings are signed and Debbie Luchenbill is scheduling migrations of these libraries.

* + Summary of Outreach
	+ Prospective Members

Cass County and North Kansas City libraries are interested. Riverside Regional is proceeding with plans to become a part of Missouri Evergreen as the director works with the Board and staff and hoping to become a member this year. Steve Campbell at Scenic met with several libraries in Warrensburg providing information and demonstration. Cathy Dame at Lebanon-LaClede has talked to Dallas County.

1. De-duping and Record Clean-up Plan for 2017 Migrations (Steve Campbell)

Currently, Blake Henderson runs quarterly deduping reports. There are less issues with record duplication. Cathy Dame suggested reports need to be run monthly especially with the new libraries added. While each library goes through a dedup process during migration, new cataloging processes and procedures on the part of the new libraries and with the current membership may cause more dedup needs. If the cataloging committee determines there are more problems, this is an indicator of training or other needs to keep the catalog clean. Steve Campbell asked the cataloging committee to consider this recommendation.

1. Cataloging (Shon Griffin)

Shon Griffin reported on the productive and collaborative nature of the cataloging committee. Participation from the membership is high and questions asked are substantive with improvements in the OPAC and cataloging as a whole. The next meeting of cataloging is February 13.

1. Circulation Committee (Diane Disbro)

* + Item Limits on Lists and Carousels

Diane Disbro requested the load of 200 items rather than 100. The membership agreed.

1. Authority Control Special Committee (Sue Szostak)

Sue Szostak reported a draft RFQ/P has gone to the committee. The committee has not met. Steve Campbell asked Sue to accelerate the work on Authority Control and getting the document to vendors soon. Sue agreed.

1. Ste. Genevieve County Library Evergreen Membership (Steve Campbell)

The membership discussed in depth the funding and membership issues for Ste. Genevieve County (SGC) if it drops below the 10 mil requirement to make it a Missouri State certified Library enabling it to be eligible for State Aid and participation in State Library programs, specifically Missouri Evergreen. If SGC passes its tax referendum in April, can the library lose its membership in Missouri Evergreen unless pays the full amount necessary for membership without state supplements?

Peggy Northcraft made a motion to table this agenda item until the next meeting with Becky Wilcox seconding.

Steve Campbell was directed to speak to SGC and let them know a decision could not be reached until further information was received and that a special meeting of the executive committee will be called on March 9 for further discussion. MOBIUS was directed to delay giving further information regarding costs of membership in Missouri Evergreen if the referendum was to pass until MOBIUS has more information.

1. Incorporation and 501(c)3 Status (Steve Campbell)

The attorneys are moving forward with the legal steps necessary to secure the 501(c)3 status for Missouri Evergreen

* + Bylaws Recommendations

Per number 8, this item has been moved to the April meeting.

1. Mobius Staff Update (Donna Bacon, Debbie Luchenbill, and Blake Henderson)

* 1. Budget Report – Come out to the membership monthly
	2. Migration Updates – Trails and Festus have implemented paperwork
	3. Cataloging Fixes
	4. Other – Training at Polk County on reports. Evergreen conference is coming up on April 6 and the next meeting needs to be moved to April 13 as a result. There is a proposal for Missouri Evergreen to host the conference in 2018.

1. Missouri State Library (Barbara Reading, Debbie Musselman, and Jennifer Thompson)

Barbara Reading gave a report on LSTA money, state funding, and Advocacy Day with a rundown on FY16 costs.

1. Other

There being no further business, the meeting was adjourned.