Missouri Evergreen

April 13, 2017

9:00 a.m. Membership Meeting

Members Present:

Carrollton Public Library – Sue Lightfoot

Carthage Public Library – Julie Yockey

Caruthersville Public Library - Teresa Tidwell

DeSoto Public Library – Tony Benningfield

Doniphan-Ripley County Library – Becky Wilcox

Grundy County Jewett Norris Library – Theresa Hunsaker

Howard County Public Library – Chris Kloeppel

Jefferson County Library – Pam Klipsch

Lebanon-Laclede County Library – Cathy Dame

Little Dixie Regional Library – Rachel Grime

Marion County Library – Peggy Northcraft—not present but emailed Steve Campbell

that she could vote via telephone if quorum needed—Was not called

Ozark Regional Library – Holly Martin Huffman, Michelle Swane

Poplar Bluff Municipal Library- Sue Szostak, Shon Griffin

Pulaski County Library – Emily Slama

Scenic Regional Library –Steve Campbell, Diane Disbro, Ruth Lord, Megan Madison Morris

Sikeston Public Library – Ron Eifert

Ste. Genevieve County Library – Jamie Harter, Jodi Ralston

Stone County Library - Colleen Knight

Trails Regional Library – Karen Hicklin

Webb City Public Library – Jake Johnson

Missouri State Library – Barbara Reading, ex-officio, Debbie Musselman (staff), Jennifer Thompson (staff)

MOBIUS – Donna Bacon, ex-officio, Debbie Luchenbill (staff), Blake Graham-Henderson (staff), Peter Datsov (staff), and Eric Schmeck (intern)

1. Call to Order

Steve Campbell, Chair, called the meeting to order at 9:04 a.m.

2. Minutes

Campbell asked for a motion to approve the minutes from the February 9, 2017 meeting and the Special meeting on March 9, 2017. Becky Wilcox made the motion to approve as distributed and Cathy Dame seconded. Motion passed.

3. Executive Committee Report (Steve Campbell)  Summary of Outreach  Prospective Members

Mountain View is planning to join MO Evergreen. The MOU will arrive after their Board approval. Campbell has not hear more from Riverside Regional and will follow up. Cape Girardeau may join in two years.

4. Cataloging (Shon Griffin)  De-duping and Record Clean-up Plan for 2017 Migrations – Update

The circulation committee has asked for monthly deduplication runs and MOBIUS is providing. The committee will evaluate the frequency of needed deduplication reports as necessary. With the addition of new libraries, recent changes, and the addition of authority control processing, the cataloging policy needs to be edited. The committee has begun work on this project. Electronic records with the 020 field has caused problems for some catalogers. Physical items have been added to electronic records inadvertently. Therefore, the 020 field will be stripped from these records. Jefferson County goes live on Monday, April 16, 2017.

5. Circulation Committee (Diane Disbro)

Renewing items on hold to other patrons

This should not happen. If a lending library find that items are being renewed which have holds, the lending library should contact the director of the borrowing library.

Missouri Evergreen Reciprocal Agreement

Diane is recommending one or two sentences need to be added to update the Reciprocal Borrowing Agreement. She will work with the circulation committee to accomplish this.

Automatic retargeting of holds

Recommended that retargeting of holds move from 24 hours to 48 hours. Julie Yockey made the motion to approve. Campbell seconded. Motion passed.

6. Authority Control Special Committee (Sue Szostak)

After review of the RFQ figures by the membership and with concerns brought up by Barbara Reading, Campbell requested that Szostak go back to the vendors for clarification. Szostak withdrew her recommendation. She stated she would call the vendors and report via email. This item will come back to the agenda at the June membership meeting.

Reading stated that there would be no state grants for authority control due to funding and eligibility criteria.

7. Automated Phone Notifications (Steve Campbell and Diane Disbro)

Disbro and Blake Graham-Henderson reported on information they received at the Evergreen International Conference.

MOBIUS was asked if help could be provided for setting this up. Donna Bacon stated that MOBIUS did not have the time and resources. Their current priorities are migration.

The circulation committee stated they would contact Unique Management to see what their services would cost.

8. Proposed Missouri Evergreen Bylaws Revisions (Steve Campbell)

Campbell presented Proposed Missouri Evergreen Bylaws Revisions for adoption. Motion made by Wilcox, seconded by Sue Lightfoot. Motion passed with no nays or abstentions.

9. Proposed Missouri Evergreen Conflict of Interest Policy (Steve Campbell)

Campbell presented a Resolution to Adopt the Conflict of Interest Policy. Colleen Knight made the motion to approve, Wilcox seconded. Motion passed with no nays or abstentions.

10. Proposed Elimination of IMLS Funding (Steve Campbell)

Future of the Missouri Evergreen courier; contingency plan

Reading reported on the current concern with President Trump’s zeroing out the federal budget’s line item for IMLS funding. This cuts $2.9 million dollars for Missouri. $258,000 of this is used for two-day courier service for Missouri libraries. If there is no IMLS/LSTA funding for Missouri, this takes effect September 30, 2018.

11. Update on Ste. Genevieve County Library Evergreen Membership (Steve Campbell)

St. Genevieve County rolled back its tax base to $.05 and passed a sales tax. State aid eligibility is set on July 1, 2018.

Jamie Harter gave the following statement from the Ste. Genevieve County Library Board.

"The Ste. Genevieve County Library Board considers Missouri Evergreen changing their bylaws in light of the Ste. Genevieve County's election to be an illegal action.

If this action is pursued, the Ste. Genevieve County Library Board will take the necessary action to protect their interests, as well as the interests of their constituents."

The Missouri Evergreen Executive Committee will take this statement under consideration and will recommend any response if necessary.

12. Update on 501(c)3 Application Status (Steve Campbell)

Fiscal sponsorship

The application process is complete

13. Mobius Staff Update (Donna Bacon, Debbie Luchenbill, and Blake Henderson)

Luchenbill reported that the Evergreen International Conference was good and very successful. She reported that Missouri Evergreen will host the next conference in St. Charles, Missouri. Jefferson County goes live on Monday, April 16, 2017. Festus is in implementation paperwork. Livingston is working through its implementation paperwork. Mountain View contacted Luchenbill regarding the process for joining Missouri Evergreen. Implementation paperwork has been completed for Texas County and Trails Regional libraries.

14. Missouri State Library (Barbara Reading, Debbie Musselman, and Jennifer Thompson)

Reading reported the Missouri House bill (HB12) passed with some increases added to the library appropriations. The Senate is in the process of budget hearings.

15. Other

Resolution for Hiring Attorney

Campbell presented the Resolution for Hiring Attorney with a recommendation for approval. Wilcox made the motion to approve and Lightfoot seconded. Motion passed with no nays or abstentions.

Sunshine Law

In the opinion of the MO Evergreen attorney, Missouri Evergreen is a Quasi Governmental Organization. Therefore, MOE comes under the Sunshine Law. MOE is in compliance with Sunshine except posting the meeting agenda at our libraries 24 hours prior to the meeting. Minutes will be posted to the website as soon as they are available stating these minutes are unapproved. All libraries must be in compliance. The Chair of MOE can remind libraries to post the agenda when the meeting agenda are sent out.

Nominating Committee

Szostak reminded Campbell to appoint a nominating committee for the expiring terms. Terms expiring are Szostak and Campbell. Campbell said he would take care of it. There are no term limits for the Executive Committee.

Respectfully submitted,

Sue Crites Szostak