

Missouri Evergreen
June 1, 2017
9:00 a.m. Membership Meeting
Holiday Inn Executive Center
2200 Interstate 70 Drive SW, Columbia, MO 65203
Parliament II

Please join my meeting from your computer, tablet or
smartphone:

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United States: +1 (646) 749-3112

Access Code: 566-916-269

Minutes

Attendance (No name beside member library indicates no representation from that library):

Albany Carnegie Public Library – Traci Clair
Bollinger County Public Library - Eva Dunn
Cameron Public Library
Carrollton Public Library – Sue Lightfoot
Carthage Public Library (CGPL)
Caruthersville Public Library – Theresa Tidwell
De Soto Public Library
Doniphan-Ripley County Library - Becky Wilcox
Douglas County Library
Dulany Memorial Library - Cheryl Springer
Festus Public Library
Grundy County Jewett Norris Library - Theresa Hunsaker
Howard County Public Library
Jefferson County Library- Pam Klipsch, Pamela Withrow
Lebanon-Laclede County Library - Cathy Dame
Little Dixie Regional Libraries – Rachael Grime
Livingston County Library
Marion County Library Subdistrict #1 - Peggy Northcraft
Marshall Public Library
Mountain View Public Library
North Kansas City Public Library- Vickie Lewis
Ozark Regional Library - Holly Martin Huffman, Michelle Swane
Polk County Library
Poplar Bluff Municipal Library - Sue Szostak, Erin Rigby, Shon Griffin

Pulaski County Library - Emily Slama
Salem Public Library
Scenic Regional Library - Steve Campbell, Diane Disbro
Schuyler County Library District
Sikeston Public Library
Ste. Genevieve County Library - Jodi Ralston
Stone County Library - Colleen Knight
Texas County Library
Trails Regional Library – Karen Hicklin
Washington Public Library - Claire Miller
Webb City Public Library - Jake Johnson
Webster County Library - Terri York
Willow Springs Public Library
Missouri State Library – Barbara Reading, ex officio, Debbie Musselman
MOBIUS – Donna Bacon, ex officio, Debbie Luchenbill, Blake Graham-Henderson

Guests:

Riverside Regional Library – Jeff Trinkle
Rolla Public Library - Diana Watkins

1. Call to Order
Steve Campbell called the meeting to order at 9:02 a.m.
2. Minutes
Wilcox made a motion to approve the minutes as distributed. Dame seconded. Minutes approved.
3. Nominating Committee Report (Cathy Dame, Peggy Northcraft, and Sue Lightfoot)
Northcraft reported the nomination of Steve Campbell and Sue Szostak for the July 1, 2017 vacancies for the executive Board.
4. Election of Board Members (two vacancies)
Dunn asked nominations cease and the nominees be voted by acclamation. Dame seconded. Motion passed.
5. Executive Committee Report (Steve Campbell)
 - Summary of Outreach
Welcome to North Kansas City, Vickie Lewis, Director.

The contract between the State Library and MOBIUS is the addition/migration of five libraries per year. Due to the number of commitments to Missouri Evergreen, there are two remaining migration slots for 2017-2018.

- Prospective Members
Riverside Regional is planning to join. Cass County is hesitant as they have some concerns regarding technical services.

6. Cataloging Committee (Shon Griffin)

- Jefferson County Library migration – duplicate records
The duplicate record reports for Jefferson County and Festus are incomplete. It is planned to get these done soon. Jefferson County is working to resolve some cataloging record issues and have made great progress. They are to be commended.

Griffin stated with the addition of authority control and in a proactive move, the cataloging committee will begin work on RDA templates and has requested assistance from MOBIUS when agreement on the cataloging committee is reached.

Griffin reported some libraries were removing some sexually related subject headings from records. The cataloging committee has taken the stand this is a form of censorship imposed upon the other members. The cataloging committee states this is unacceptable practice.

7. Circulation Committee (Diane Disbro)

- Revised Reciprocal Borrowing Agreement
Disbro presented a revised Agreement for use by member libraries if they so choose. Johnson made the motion to accept the Agreement as presented. Lightfoot seconded. Motion passed.
- Procedure for Borrowing Reference Materials
The Policy and Procedure for loaning and borrowing reference materials was presented. After explanation from Disbro and assurance it was each library's choice as to whether an item could be lent or not, a motion was made by Szostak to accept and York seconded. Motion passed.
- Condition report form has been changed to include name of library, item, title, barcode, and date.
- Members were reminded to **never** abort a transit.
- Please tell patrons regarding Book Club Kits, that they “cannot guarantee availability.” It is recommended book clubs might choose a backup title for the dates they desire.

8. Authority Control Special Committee (Sue Szostak)

As directed in the last membership meeting, Szostak followed up with Marcive and Backstage to verify year 1 and year 2 pricing. This information was reported to the membership (email to executive committee attached). Year 1 costs will be covered from ME reserves leaving a balance of around \$45,000.00. There was concern that individual library pricing had not been developed to cover annual costs. Szostak stated she would work with MOBIUS to develop an algorithm based upon library size and usage. Klipsch made the motion to accept the Marcive bid with negotiation for contract terms and an acceptable algorithm for fair payment by the member libraries. Northcraft seconded. Motion passed with two no votes.

9. Automated Phone Notifications (Diane Disbro)

Tabled

10. Possible Bylaw Change: Non-Directors Serving on Missouri Evergreen Board (Steve Campbell)

Tabled

11. Equipment for Future Live Missouri Evergreen Meetings (Steve Campbell)

York made the motion to approve the purchase of sound and voice equipment for future Evergreen meetings. Funds are to come from reserves with the understanding that cost is to be approximately \$200.00. Northcraft seconded. Motion passed.

12. Proposed Elimination of IMLS Funding (Steve Campbell)

- Future of the Missouri Evergreen courier; contingency plan
Further discussion and study on this topic needed.

13. Update on 501(c)3 Application Status (Steve Campbell)

This has been submitted and waiting on response from the IRS.

14. MOBIUS Staff Update (Donna Bacon, Debbie Luchenbill, and Blake Henderson)

Debbie L., et al—Can you help me with this?

- Texas County, Trails Regional, and Livingston County migrations are all in process.
- Working on preparation for Evergreen Conference
- A brief report/discussion about this year's Evergreen Conference was given with input from ME members who attended.
- Blake presented at the conference regarding the move to hosting on Google cloud and Docker containers.
- Donna reported that they may be responding to an RFB for hosting Evergreen.

15. Missouri State Library (Barbara Reading, Debbie Musselman, and Jennifer Thompson)

- Barbara Reading reported her retirement July 1, 2017 and thanked the membership for their support

- Future IMLS/LSTA funding is not a sure thing but it is hoped it would continue and there are some positive signs of help with the funding.

17. Closed Session

At 10:30 a.m. Campbell made a motion to adjourn the regular meeting and that the Board adjourn into a closed session to discuss legal issues (RsMo 610.021 (1)). Szostak seconded. The membership by roll call vote approved the Executive Committee to go into closed session to discuss legal matters. There was no dissent.

The Executive Committee with motion made by Knight and seconded by Northcraft authorized Steve Campbell to permit attorneys to respond to correspondence received from the Board of Trustees of Ste. Genevieve County Library. Payment to attorneys was authorized out of ME Reserve Funds. Motion passed.

The slate of officers for 2017-18 were presented as Steve Campbell, chair, Cathy Dame, Vice-Chair, and Sue Szostak, Secretary. The executive committee agreed to this slate of officers for the coming year.

At 10:45, Szostak made the motion to adjourn the closed session. Motion seconded by Knight. Meeting adjourned.

18. Adjourn

There being no further business, the meeting was adjourned.