

**Ste. Genevieve County District Library Board**  
**Minutes**  
**June 12, 2017**

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on June 12, 2017 at 1:00 p.m. Those attending were Mary Abts, Cindy Nugent, Andrea Stolzer and Mary Jean Hoog. Others attending were Library staff Jodi Ralston, Brad Arnold, Community Center Director, and Presiding Commissioner Garry Nelson. Guest included JoAnn Gegg.

The meeting was called to order by President Cindy Nugent. Roll call was taken with all members present.

Minutes of the previous meeting were presented. Motion to approve the minutes was made by Andrea Stolzer with a second by Mary Abts. Minutes approved by acclamation.

**Financial Report:**

Brad Arnold presented the May 2017 Revenue/Expense Report and vouchers. Motion made by Mary Jean Hoog and seconded by Mary Abts to accept treasurer's report and payment of vouchers.

**Director's Report:**

- Discussed summer hours currently in place; it was decided the current hours will end July 31 and will go back to the 9 am to 7 pm Monday thru Friday and 10 am to 4 pm on Saturday
- With several staff members returning to school in the Fall, there will be a need to explore more staffing. Will be discussed further at July Meeting
- Summer Reading Program has 57 participants, exploring the idea of an 'end of summer' party for them
- Staff has begun working on creating themes to get kids excited about reading. July theme is Dinomania and August theme will incorporate the solar eclipse
- Given approval to purchase a wi-fi camera for library use
- Given approval to order shelving unit for Director's office
- The front desk install will occur June 30. Library will be closed on that day as well as Saturday, July 1 to allow staff to put things back in place. It will also be closed on July 4<sup>th</sup> holiday
- B&D telecom will check into new phone system
- Will enlist Kim Drury to design a new library logo which will be created in several formats. After the design is approved, a new mat will be ordered for the entrance foyer which will incorporate the logo
- Still trying to get more quotes for painting the walls and ceiling. Presented the idea of using white board paint in several areas. Decided the best option for this use would be in the meeting room and in the staff area
- Discussed our contract with MoreNet. If we are only using it for internet access, we would perhaps be better served by looking into another provider and sharing the cost with the Community Center. Jodi will contact MoreNet rep and set up a meeting to discuss their services
  
- Our contract with MoreNet was discussed. It is a 3-year contract and questioned whether we are utilizing all of the programs that it offers.

**Commissioners Report:**

- Updated drawing of Bloomsdale facility has not been received. We will need to finalize where we want outlets and switches to be placed when the drawing is available.
- Mary Abts' and Andrea Stolzer's terms on the Board end in July. Both consented to continue for another four-year term.
- Discussed the Intergovernmental Agreement: several changes and suggestions were made. It will be re-written and submitted for approval at the July meeting

**Public Forum**

- JoAnn Gegg had several comments for the Board
  - Likes all the media used to notify public of programs and events
  - Glad to see hours going back to what they were previously
  - As a Friend of the Library, she feels that if the staff could organize the children's storytime, members of this group would be willing to assist with the actual program
  - Questioned whether the book budget will be increased so as to make more new books available

Mary Jean Hoog made a motion to go into closed session at 2:38 pm with a second by Andrea Stolzer.

Roll call vote:

Mary Abts-yes; Cindy Nugent-yes; Andrea Stolzer-yes; Mary Hoog-yes.

Submitted By:

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Mary Jean Hoog, Secretary

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Cynthia Nugent, President