

**Ste. Genevieve County District Library Board
Minutes
September 11, 2017**

Ste. Genevieve County Library Board met at the Ste. Genevieve County Community Center meeting room on September 11, 2017 at 1:00 p.m. Those attending were Cindy Nugent, Sheila Powell, Andrea Stolzer, Karen Stuppy, and Mary Abts. Others attending were Brad Arnold, Community Center Director, Taylor Bequette, Library Aide, and Presiding Commissioner Garry Nelson. Guest included Bob Nugent and Jerry Klein.

The meeting was called to order by President Cindy Nugent. Roll call was taken with all members present.

Minutes of the previous meeting were presented. Motion to approve the minutes was made by Sheila Powell with a second by Andrea Stolzer. Motion was unanimously approved.

Financial Report:

Brad Arnold presented the August 2017 Revenue/Expense Report and vouchers. See attached copies. Motion made by Andrea Stolzer and seconded by Sheila Powell to accept treasurer's report and payment of vouchers. Motion was unanimously approved.

Director's Report:

- Taylor presented the 'Ste. Genevieve County Library Newsletter', the 'September 2017 Outreach Report', and the "'Book Bunch" Book Club Proposal'. See attached copies.
- Taylor Bequette will be attending the MO Library Association Conference in St. Louis on October 4-6.
- Sunshine Enrichment Center's story time will be starting again.
- Fright Fest will be in October.
- The September Administrative & Technology Report was discussed. Some of the highlights were:
 1. The painting of the library is in process.
 2. Five staff have completed the Evergreen's required catalog training.
 3. Jodi is reviewing using a book jobber to help pick out and catalog new books.
 4. Jodi is working on the personnel policy, job descriptions, and employee evaluations.
 5. Library will have to pay a fee to break the contract with More.net for internet service. It will probably be worth it to have faster internet service.
 6. Discussed possibly using a networking consultant from the Ste. Genevieve R2 School District or contracting with retired computer experts.
 7. There appears to be accounting and cash entry errors being made by SGCL staff. Jodi will conduct more staff training.

Commissioners Report

- SGCL tax rate will remain at 0.0473 per the public tax rate hearing held on August 30.
- The Bloomsdale expansion is ready to go.
- Commissioner Nelson reported on his meeting with Missouri Evergreen's Steve Campbell and attorneys. The meeting went well. SGCL can not be kicked out of Evergreen. A solution and agreement is being worked on.

- SGCL is protesting to the MO Division of Employment Security for a claim on Linda Schaper. The library was never given the opportunity to contest the claim.

Unfinished Business

There was no unfinished business.

New Business

- President Nugent recognized Brad Arnold for the ‘Newsmakers 2017’ award the he received from the ‘Southeast Missouri Business Today’ newspaper.

Public Forum

- Jerry Klein gave an update on the Friends of the Library. They are concentrating on distributing books to nursing home patients and getting more members.

Andrea Stolzer made a motion to go into closed session at 1:45pm with a second by Sheila Powell. Roll call vote:

Cindy Nugent-yes, Sheila Powell-yes, Andrea Stolzer-yes, Karen Stuppy-yes, Mary Abts-yes.

Submitted By:

Mary Abts, Secretary

Cynthia Nugent, President