Ste. Genevieve County Library District Board

Board Meeting Minutes

March 31, 2016

Ste. Genevieve County Library Board met at the Ste. Genevieve Community Center on March 31, 2016 at 5:30 p.m. Those attending were Bernadette Greminger, Mary Jean Hoog, Annette Kettinger, Bonnie Samuelson, Andrea Stolzer. Others attending were Garry Nelson, Presiding Commissioner for Ste. Genevieve County, Brad Arnold, Community Center Director.

The meeting was called to order by President Bernadette Greminger. Roll call was taken with all members being present.

Minutes of the previous meeting were read and approved with the following correction.

“Under new business, a list of motions prepared by our attorney in regards to our termination of agreements with ORL were distributed to the Board for consideration and these are the motions presented.”

Motion was made by Andrea Stolzer to approve the minutes with corrections and seconded by Annette Kettinger.

Under old business the Final Termination Agreement with ORL was presented for approval. Motion was made by Andrea Stolzer to accept the Final Termination Agreement. The motion was seconded by Annette Kettinger. The motion carried. The agreement was signed. Commissioner Nelson will forward it to the lawyer to be delivered to ORL.

It was noted that the official name of our Board is Ste. Genevieve County Library District Board of Trustees.

In new business, Bernadette Greminger stated that there is much work to be done before the May 31, 2016 deadline in order to make a smooth transition from ORL. Annette Kettinger shared a list of items that she felt were important such as becoming a member of the Missouri Library Association, joining Evergreen and MoreNet, choosing a book vendor, internet service provider and phone service.

Board discussed the feasibility of hiring one of the current library employees to handle many of the tasks that pertain to library services since they are more familiar with these vendors. A motion was made by Mary Jean Hoog to offer Linda Shaper a temporary position to assist with the transition from ORL to an independent library. The date of this contract of employment will be from April 5, 2016 to May 31, 2016. She will work up to 10 hours per week and above her regular scheduled library hours at a pay of $13.25 per hour. This position will require her to clock in/out through the Community Center and she will be under Brad Arnold’s supervision. The motion was seconded by Andrea Stolzer.

Other items discussed were the hiring of a Library Director, qualifications, salary, and how to go about doing this. It was also noted that the Board needs to begin work on By-laws and a Budget for the rest of 2016.

A motion was made by Mary Jean Hoog and seconded by Annette Kettinger to adjourn the meeting.

Next meeting is scheduled for Tuesday, April 5, 2016 at 5:30 at the Community Center.

Respectfully submitted,

Mary Jean Hoog