Ste. Genevieve County Library District Board

Board Meeting Minutes

September 12, 2016

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on September 12, 2016 at 1:00 p.m. Those attending were Mary Abts, Cindy Nugent, Sheila Powell, Andrea Stolzer and Mary Jean Hoog. Presiding Commissioner Nelson, Brad Arnold, Community Center Director, Becca Dyer, Jodi Ralston and Jamie Harter, library staff also attended the meeting. Guests included Bernice Noble, Friends of the Library coordinator.

The meeting was called to order by President Cindy Nugent. Roll call was taken with all members.

Minutes of the previous meeting were presented. Motion to approve the minutes was made by Andrea Stolzer with a second by Mary Abts. Minutes approved by acclamation.

Financial Report: Brad Arnold presented the August 2016 Revenue/Expense Report and vouchers. Motion made by Mary Jean Hoog and seconded by Mary Abts to accept treasurer’s report and payment of vouchers.

Director’s Report: Becca presented Board with handouts on several topics
  • Book budget proposal
  • Equipment purchases proposal
  • Software purchases proposal
Becca reported on a book repair workshop that she and two other employees attended. She also reported on library usage statistics from June 9 thru September 10, 2016.

Jamie Harter reported that barcoding is complete. She is the Evergreen Coordinator and will be the library contact at meetings with them.

Jodi Ralston reported on antivirus software, updating Windows 10 and other technology issues.

The Board will study the proposals and discuss at the next meeting.

Bernice Noble, Friends of the Library coordinator, announced a used book sale will take place September 24 and November 5 in conjunction with Community Center yard sale. The book sale will be ongoing in the meeting room. She also reported on several activities that are being planned at the Library which are sponsored by the Friends group.

New Business: Commissioner Nelson reported on the tax litigation with the City of Ste. Genevieve. As a taxing entity, the Library Board is required to have bylaws in order to be a part of this litigation. He presented a set of suggested by-laws which were studied and discussed by the Board. A motion was made by Andrea Stolzer to accept the by-laws as presented for the Board of Trustees of the Ste. Genevieve County Library. A second by Sheila Powell. Motion carried by acclamation.

Nelson also reviewed a list of information needed from each entity involved in the TIF litigation. Mary Abts and Andrea Stolzer will represent the Board as primary contacts for communication related to TIF litigation activities.

Next Board meeting: Monday, October 10, 2016, at 1:00 p.m., Library Meeting Room
Andrea Stolzer made a motion to adjourn with a second by Sheila Powell. Motion passed by acclamation.

Respectively submitted:

Mary Jean Hoog, Secretary