

Friends of the Ste. Genevieve County Library

Meeting Minutes, Monday, October 7, 2019

The meeting opened at 6:04 pm. In attendance, Joe Swope, Linda Summers, Dick Fieg, Debbie Kirchner, and Carol Shelton.

A motion was made by Carol Shelton to accept the September meeting minutes, seconded by Debbie Kirchner and approved by the group.

Treasurer's Report.

Carol Shelton presented the treasurer's report as follows:

Previous month's checking account balance was \$461.97. Carol wrote a reimbursement check in the amount of \$52.01 to Lisa Harp for supplies to make FOTL totebags. She made a deposit of \$11.25 from the sale of used books, leaving a balance of \$421.21. Linda Summers made a motion to accept the treasurer's report, seconded by Dick Fieg and approved by the group.

Library Director's Report:

Shawn Long was not able to be present at this meeting and sent the following report to be read in his stead:

1. Local Author display – The local area display has been moved up front next to a display of FOTL canvas bags. We have been checking out quite a few items since moving it up front and we have received a lot of positive feedback from it.
2. Read me A Story program – Sandra Cabot asked for the contact info for the FOTL member who organizes this program for the Christmas in Ste. Genevieve event on December 7-8. I gave her Jerry Klein's information. I am also working on getting the Pajama Story Time with Santa & Mrs. Claus included on the schedule for a December 6th kickoff.
3. October 19th we will be participating in the Downtown Ste. Genevieve Halloween Spooktacular. The first 100 kids in will get a Library gift bag which includes a bunch of information about upcoming Library programs.
4. Staff training will happen this coming Monday, Oct. 14th. I will have all three telescopes for the staff to review and go over how to check these in and out. We have a contract that every patron must read and sign indicating that they are aware of how to take care of it and make sure they are aware of what happens if it's returned damaged.
5. I also spoke to Lisa Harp this past month. She indicated she is very much still interested in volunteering for library events. However, she has a young family and cannot meet for 2 hours at a time on a Monday evening. She stated that she

felt she is not as dedicated as everyone else because of that. She said 2 hour meetings are just too long for her and her schedule.

6. November 3-9 is International Games week and the Library will be participating and getting info out about it in the next week.
7. November 12-15 the Library will be holding a Food for Fines program. For every non-perishable food item donated, the Library will forgive a portion of a patron's fines. All donated food will go to a local food pantry.
8. Pajama Storytime with Santa & Mrs. Claus is scheduled for Friday, December 6th, from 6-8:00 pm. Volunteers are needed for this event. If you would like to assist with manning stations and helping us put this event on, please let me know.
9. In regard to the Star Gazing Event, if it is for sure a "go" we need information as soon as possible. Although information for the next few months has been printed, we can add a ½ sheet flyer to our handouts for the October 19th event.

FOTL Business:

A. Local Authors Display and Event: Joe Swope opened the discussion as Jerry Klein was not in attendance. He stated that if only some of the authors were invited to the event, then we'd have to agree to do a series of events to include the remaining authors. If this is to be a singular event, all the authors need to be invited. Joe noted he can envision each author being given a very brief time to introduce themselves and their book(s) and then have a casual meet and greet, much like the Art Walk. He noted Jerry is in charge of the vision of what the event will look like but that information needs to be communicated to Shawn as soon as possible so Shawn can have ample time to create an advertising campaign for the event. Joe will pass this information along to Jerry.

B. Star Gazing Event: Dick Fieg reported he has contacted Jim Small from the St. Louis Astronomical Society to a) verify his address and re-send the FOTL gift card for the previous event and b) request the SLAS participate in the next event slated for October 26th. Jim Small committed to coming on that date. Dick has received the application for reservation of the Hawn State Park field for the event but has not yet sent that in. He has not contacted Dr. Jonathan Kessler from SEMO as of yet. Joe Swope noted we need to also find a qualified person to lead an introduction to the content of the star gazing event for that night. With these issues in mind, the group agreed there is not enough time to nail down all the details by this date and properly promote it. As such, the event has been indefinitely postponed. Joe suggested Dick contact an

amateur astronomer from Imperial, MO who attended the previous event as a possible instructor at the next event. Dick stated he would make Shawn aware of the cancellation of the October event.

C. Read Me A Story program: Joe Swope will contact Jerry Klein to reach out to Sandra Cabot or Annette Rolfe regarding this upcoming program.

D. Book Lending Program: This item was tabled for the next meeting in Jerry's absence.

E. Telescope Display and Lending Program: Please see the Library Director's report item #4 above. Joe and Dick agreed that lending these telescopes may build interest for upcoming star gazing events.

F. New Business: Linda Summers suggested that the November monthly meeting be cancelled as there are no new agenda items to discuss. She also asked if the members would like to have the December meeting at her house and the group agreed. Linda will email the members with some tentative dates for the December meeting.

Carol Shelton suggested the FOTL purchase the snacks and beverages for the Local Authors Event in late February. Joe noted the event will be promoted as part of the Library After Hours program and sponsored by the FOTL so Carol's suggestion is appropriate and acceptable by the group.

There being no new business to discuss, Linda made a motion to adjourn at 7:00 pm, which was seconded by Debbie Kirchner and approved unanimously. **The next meeting will be scheduled for December at a date and time to be determined.**

Linda Summers, Secretary