2020 will certainly be remembered, whether that is a good thing or not will be one for the history books to decide. For Ste. Genevieve County Library (SGCLIB) to say that it took the wind out of our sails a bit would be an understatement. We shot out of the gate with one goal in mind: outperform 2019. In terms of programs rendered and new cardholders, and although we kicked off the year on a great note, the Covid-19 pandemic halted our activities on March 17th, 2020 and we have yet to resume normal operations. However not everything in 2020 was terrible for the library. It has been a year of successful adaptation and change. Our remodel to our meeting room was completed in May and included new storage cabinets, a projector & speaker installation, as well as new modular tables and chairs to help us meet the needs of our community once we resume normal operations. We were also very fortunate to have secured over $23,000 in grants to improve our facility, including adding a mothers room to our lobby, giving our YA readers their own space including comfortable seating, age appropriate activities, and a TV for programming. We also secured a Dollar General grant that got us STEM related activities that will be utilized for programming in the coming year. Finally, we were also one of 36 libraries in the state to receive a technology grant that allowed us to secure funding for 12 wireless hotspots to check out to patrons as well as 8 physical locations in our community to provide internet accessibility throughout the county. If you have not seen our facility in a few years, it is definitely worth checking out!

Keep Reading,

Shawn C. Long
Library Director
### LIBRARY REVENUES:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash Available Dec 31, 2019</td>
<td>$186,889.35</td>
</tr>
<tr>
<td>Property Tax</td>
<td>$230,419.72</td>
</tr>
<tr>
<td>Patron Services</td>
<td>$4,355.62</td>
</tr>
<tr>
<td>Grants</td>
<td>$23,298.83</td>
</tr>
<tr>
<td>Gifts and Contributions</td>
<td>$307.62</td>
</tr>
<tr>
<td>Interest &amp; Investment</td>
<td>$1,934.20</td>
</tr>
<tr>
<td>Surtax District</td>
<td>$4,465.70</td>
</tr>
<tr>
<td>Holcim Pilot Payment</td>
<td>$40,888.01</td>
</tr>
<tr>
<td>Transfer from Community Center</td>
<td>$91,070.62</td>
</tr>
<tr>
<td>Misc Income</td>
<td>$3,352.08</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>$586,981.7</strong></td>
</tr>
</tbody>
</table>

**Cash Available December 31st, 2020** $205,331.19

### LIBRARY EXPENDITURES:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>$179,348.16</td>
</tr>
<tr>
<td>Library Operations</td>
<td>$172,485.35</td>
</tr>
<tr>
<td>Library Materials</td>
<td>$29,817.05</td>
</tr>
<tr>
<td><strong>Total Expenditures:</strong></td>
<td><strong>$381,650.56</strong></td>
</tr>
</tbody>
</table>

Library Usage

**Checkouts by format**
- Books: 27%
- Music: 2.5%
- Other: 10%
- Digital: 59%

**16,654 total items checked out**
- 25% decrease from 2019

**6,293 Digital Checkouts**
- 33% Increase

**16,562 Page Views**
- 16% Increase

**152 Wi-Fi Sessions**
- 39% decrease

**OPEN 225 days**
- 2,444 hours of service in 2020

**11,913 Total Computer Sessions**
- 1,409 Patrons
- 416 Guests
- 88 Bloomsdale

**23,014 Total Items**
- 2.6% increase

**Physical Items in our catalog**
- Books: 1,695 (21% increase)
- Music: 561 (43% increase)
- Other: 20,758 (.6% increase)

**Due to the pandemic, our library was closed for 2 full months. Staff utilized this time to weed nearly 5,000 items from our collection. This 2.6% increase in items is reflected AFTER this project!**
2018-2020 Comparisons

Explanations

- Total items include regular & graphic novels, DVD's, and Audiobooks
- Children's materials range from those labeled as BB for Board books, E for Picture books, and J for Juvenile Fiction, Non-fiction, and Biography.
- Young adult items (labeled YA are those materials aimed for older juvenile & teenage readers including Graphic Novels and Non-Fiction.

Evergreen usage reflects books borrowed through our Evergreen system by our patrons and books from our collection sent through the courier for other partner libraries.
Ste. Genevieve County Library has increased our computer offerings to 9 laptops and 6 desktops at our main branch, all available for patron use at the close of 2020. These computers offer internet access as well as access to our OPAC (Online Public Access Catalog), Microsoft Office Products, and Ancestry Library Edition.

We also offer free public access to Wi-Fi for patron and guest users. Both of these services are accessed and checked out much the same way a book is.

Patrons and guests used the public computers a total of 1,913 times with 75% of that number being patron computer usage. Guests (users without library cards) made up 416 or 22% of that usage.

Annual number of wireless sessions totaled: 152 uses
A year of adversity showcased how committed our staff is to our community. Rather than give up and wait this pandemic out, SGCLIB found new ways of offering old favorites to our community and expanding services for in-home use.

Due to the nature of the Pandemic, we discontinued traditional programming and instead focused on digital resources and utilizing Facebook to reach our younger audience with our Story Times. Using this method, we had 8,614 views from the middle of March to the end of the year.

We partnered with Steve Plati of Shelter Insurance to provide the traditional Story Time experience at home. With his support, we were able to develop 9 individual kits that children can check out that include crafts, activities, and other items that kids can do at home with their parents.

Due to the inability for us to hold traditional programming, we searched out other resources for our community. We purchased through a new vendor called Playaway, which includes items called Wonderbooks and Launchpads that provide educational resources for children and has been a huge hit amongst our community.

Another program as a result from the pandemic is the Creativebug suite. This program is available to all cardholders and allows them to learn hundreds of different crafts all without leaving their home.

As a response to the COVID pandemic, parents found themselves thrust into the role of educators. Because of this, SGCLIB invested into Tutor.com software. This program offers K-12 tutoring assistance from 2-9 pm daily as well as provides resources to adults for resume & job interview assistance.
Effects of the Pandemic

SGCLIB closed to the public from March 17th-June 1st. During the entire month of May we provided Curbside Service only. This helped us ease into normal operations during the pandemic. During these two months, staff weeded nearly 5,000 books from our Adult, Juvenile, Picture and Large Print collection. Aside from that, larger projects that usually need to happen when no one is in the library also took place including:

Our first project involved building 5 displays for our endcaps. With this we hope to improve circulation for older titles in our catalog.

Our second project was a direct result of Covid-19. Utilizing state resources, we purchased a self checkout station to help our patrons eliminate unwanted interaction with our staff during this time.

Another project we focused on was to combat declining YA numbers as presented here in this report. We identified that there is a Children's area and even a J area, but our Teenage population does not have their own space.

So we moved our Genealogy space and gave our teens their own place in our library.

We also partnered with the Ste. Genevieve Art Community in providing some much needed decoration on our walls. The focused on three different displays that teach patrons about different aspects of the art scene in Ste. Genevieve as well as a wall full of artwork provided by Art Guild Members.

Finally, one of the biggest projects we undertook was the weeding of our collection. It is critical that we ensure our collection work for our community. That's why during our closure in April and May our staff weeded our 90 percent of our collection including J Fiction and Non-Fiction, Picture Books, Large Print and Adult Fiction & Non-Fiction. This eliminated an estimated 5,000 titles from our collection.

2021 will include finishing our weeding project by eliminating unread titles from our Paperback fiction collection, YA and Audiobook sections.
Mission Statement

The Ste. Genevieve County Library is guided by the past and focused on the future. Its mission is to enrich the lives of the community by empowering its citizen's personal, educational and professional growth. The library is committed to advancing literacy and nurturing life-long learning.