

Sainte Genevieve County Library
Open Meeting
Board of Trustees
July 8, 2024

Be it Remembered: A meeting of the Sainte Genevieve County Library Board was called to order by Board President Jean Johnson on Monday, July 8, 2024 beginning at 12:05 p.m. at the Sainte Genevieve County Library located at 21388 Highway 32, Sainte Genevieve, MO 63670.

Roll Call: A quorum was established as Board President Jean Johnson, Vice-President Melissa Otto, Secretary Robert Bach, and Member-at-Large Cindy Nugent answered *aye* to a roll call vote. Also attending were Library Executive Director Shawn Long, Assistant Library Director Lindsey Picou and two guests representing the Gibson Center for Behavioral Change in Cape Girardeau.

Approval of Agenda: Robert Bach made a motion to approve the agenda. Cindy Nugent voiced a second. All Board members present voted *aye* in a voice vote and the motion carried.

Approval of Minutes: Melissa Otto made a motion to approve the May minutes. Cindy Nugent voiced a second. All Board members present voted *aye* in a voice vote and the motion carried.

Cindy Nugent made a motion to approve the minutes for the June meeting. Melissa Otto seconded the motion. All Board members present voted *aye* in a voice vote and the motion carried.

Public Forum: Two guests from the Gibson Center for Behavioral Change (in Cape Girardeau) indicated their visit was introductory in nature. The intent was to potentially boost Ste. Genevieve County engagement, with the library as a participant in their outreach activity. Mr. Norman Boyce, one of the two Gibson representatives, briefly outlined Gibson's resources, left brochures and asked that future visits have relative frequency. The Gibson organization conducts outreach services from locations in Cape Girardeau, Perryville, Marble Hill, Sikeston and Charleston Missouri.

Financial Report: Executive Director Shawn Long went over the Financial Reports and line items. Robert Bach made a motion to approve the Financial Report. Cindy Nugent voiced a second. All Board members present voted *aye* in a voice vote and the motion carried.

Directors Report: Executive Library Director Shawn Long offered his Directors Report:

Personnel Departure: The fellow who provided part-time cleaning services gave very short notice and departed rather suddenly on the 20th of June. His position has yet to be filled thus requiring the need for an alternate plan. Library Director Long developed a list of cleaning tasks for each staff member to perform during the day/evening shifts. As of July 3rd, the departed cleaner has not returned the keys to the building. Lengthy discussion illustrated Director Long's having the situation solved both short and long-term; having a replacement candidate in mind.

A Pleasant Personnel Issue: Director Long has organized an appreciation luncheon for staff that shall take place on Friday, August 2nd. The Library will purchase the main dish & drinks and the rest of the staff shall bring a side. He has invited the board to participate if they so wish!

EveryLibrary: Recent Strategic Planning activities has Director Long engaged in conversations with EveryLibrary (*an organization helping libraries win funding at the ballot box, etc..*) Ashley Stewart, representing EveryLibrary, has provided information based on experience that will assist in the strategic effort of SGCLIB expansion/augmentation. Ashley offers her expertise and experience Pro-Bono and thus far has proven to be a great resource. She will attend the SGCLIB August 12th Board meeting to engage in conversation.

Grants Received: The Senior Citizen Grant has been acquired and a tablet has been purchased putting a great many online capabilities in the hands of seniors. Seniors must check-out the tablet as they might check-out books. On another note, our library was one of 300 public libraries nationwide to receive Children's Financial Education kits, we should be receiving them soon.

Grants In Progress: A Dollar General Grant has been submitted for a \$4,000 Children's program grant and the library should hear something by the end of August.

Strategic Planning: A excellent two-day exercise unfolded June 10th & 11th and a follow-up Zoom meeting is scheduled with Alex Cohen after today's meeting.

Hoopla Flex: Hoopla Flex went live at the end of June and currently there seven audio book titles checked out. Activity and interest in this program is something about which Director Long is quite pleased.

Circulation desk: The perceived need to modify the circulation desk may be moot as a result of brief discussion in the two-day Strategic Planning session conducted earlier this month. Thus, any changes or improvements on the current service desk may be wasted funds and is on hold at the moment.

Library Mini Golf: This program has been postponed. A one-off event will happen on August 13th, a Tuesday evening. The intent is to garner enough interest to turn this into a potential fundraiser next year and beyond.

Library Visits: Real, and virtual, visits remain within favorable parameters. Story Time attendance, library card registration, Hoopla usage, tech assistance requests and Dial-A-Story usage indicate a strong community/library cohesion.

Meeting Adjournment: There being no further business before the board, Melissa Otto made a motion to adjourn. Cindy Nugent voiced a second. All board members present voted *aye* in a voice vote and the open meeting adjourned at 1:01 p.m. Next meeting is Monday, August 12th, 2024 at noon.

Respectfully:

Jean Johnson
Board President
Sainte Genevieve County Library



Robert E. Bach
Board Secretary
Sainte Genevieve County Library