

Sainte Genevieve County Library
Open Meeting
Board of Trustees
January 8, 2024

Be it Remembered: A meeting of the Sainte Genevieve County Library Board was called to order by Board President Jean Johnson on Monday, January 8, 2024 beginning at 12:00 p.m. at the Sainte Genevieve County Library located at 21388 Highway 32, Sainte Genevieve, MO 63670.

Roll Call: A quorum was established as Board members President Jean Johnson, Vice-President Melissa Otto, Treasurer Robin Reynolds, Secretary Robert Bach and Member-at-Large Cindy Nugent answered **aye** to a roll call vote. Library Executive Director Shawn Long was in attendance.

Approval of Agenda: Robert Bach made a motion to approve the agenda. Cindy Nugent voiced a second. All Board members present voted **aye** in a voice vote and the motion carried.

Public Comment: No public representation.

Approval of Minutes: Cindy Nugent made a motion to approve the minutes for the December meeting. Robin Reynolds seconded the motion. All Board members present voted **aye** in a voice vote and the motion carried.

Financial Report: Executive Director Shawn Long went over the Financial Reports and line items. Cindy Nugent made a motion to approve the Financial Report. Robert Bach voiced a second. All Board members present voted **aye** in a voice vote and the motion carried.

Directors Report: Executive Director Shawn Long offered his Directors Report as follows:

Christmas Program Success: Director Long, Assistant Director Lindsey Picou and staff were very pleased with the volume of patrons who, filled with the Spirit of Christmas Present, enjoyed the myriad offerings on the evening of December 16th. Very reasonable estimates sat near 400 people enjoying crafts, face-painting, sweet treats, real reindeer and jolly Santa's lap. It was so very well received that plans are already being made for next year! However, a slight accident fell upon Assistant Director Picou; she suffered a cut finger on the cotton candy machine. A trip to the hospital produced stitches and a communication to one the county commissioners. The event saw Director Long augment current first aid supplies with an impressive first aid kit that will be centrally located in the library. Discussion ensued that focused on the potential for training both in first aid and, perhaps, CPR for library staff. It must be said, that the Christmas program was a success due to the planning and execution of all library staff; hard work paid a dividend.

Benefactor/Donation: Director Long met with a benefactor towards the end of December. He walked the person through the library and explained how current renovations were necessary and how library services, and patron expectations, have changed when compared to years past. The

new offices brought an impressive response and, after specific discussion, the benefactor agreed to provide funds for the purchase of one double Shushbooth that will be placed in the corner near the new offices. This will give the library private locations for patron use. Director Long began the purchase process that might see delivery five-to-six weeks after payment is received. It may, however, require some staff assembly once delivered.

Grants: Library staff submitted a Penguin Random House grant to help improve the libraries Large Print Collection. Hopefully, successful notification will be received by the end of January. A Senior Citizen Grant has also been submitted and we await successful notification on that as well.

January Closure: Today marks the first day of renovation closure. Things are, and will remain, in short-term disarray but a vision is in place.

Mental Health First Aid: Mental Health First Aid training is the 12th of January with the day beginning at 8am and finishing at 4pm. Board members are welcome.

Strategic Planning Update: A Survey has gone out. Board members are asked to complete the survey and to encourage others to do so as well.

Virtual Tour: This continues to be producing reasonable numbers. A good showcase for the library.

Library Visitors: Numbers remain steady and positive with request for library cards encouraging so early in the new year.

Meeting Adjournment: There being no further business before the board, Cindy Nugent made a motion to adjourn. Melissa Otto voiced a second. All board members present voted *aye* in a voice vote and the open meeting adjourned at 12:31 p.m. Next meeting is Monday, February 12th, 2024 at noon.

Respectfully:

Jean Johnson
Board President
Sainte Genevieve County Library



Robert E. Bach
Board Secretary
Sainte Genevieve County Library