

Sainte Genevieve County Library
Open Meeting
Board of Trustees
January 9, 2023

Be it Remembered: A meeting of the Sainte Genevieve County Library Board was called to order by Board President Jean Johnson on Monday, January 9, 2023 beginning at 12:00 p.m. at the Sainte Genevieve County Library located at 21388 Highway 32, Sainte Genevieve, MO 63670.

Roll Call: A quorum was established as board members President Jean Johnson, Cindy Nugent, Robin Reynolds, Melissa Otto, and Robert Bach answered *aye* to a roll call vote. Executive Director Shawn Long and Assistant Director Lindsey Picou were in attendance.

Approval of Agenda: Cindy Nugent made a motion to approve the agenda. Melissa Otto voiced a second. All board members present voted *aye* in a voice vote and the motion carried.

Public Comment: No members of the public were present.

Approval of Minutes: Melissa Otto voiced a motion to approve previous meeting minutes. Cindy Nugent seconded the motion. All board members present voted *aye* in a voice vote and the motion carried.

Financial Report: Executive Director Shawn Long went over numerous line items on the Financial Report. Robin Reynolds made a motion to approve the Financial Report. Melissa Otto voiced a second. All board members present voted *aye* in a voice vote and the motion carried.

Discussion Revisited: A letter written to Mr. John R. (Jay) Ashcroft, Missouri's Secretary of State, from Mr. Gregory P. Magarian, the Thomas and Karole Green Professor of Law at the Washington University School of Law was discussed and speculation offered as to success, if any, of the proposed book ban re: Missouri's public library system. This relates to previous library board discussion.

Directors Report: Executive Director Shawn Long offered the following Directors Report:

Staff Training: On January 16th I will be hosting a staff training to go over any issues staff may address. The remaining time of this meeting will be spent on weeding the Bloomsdale collection and cleaning out our meeting room and cleaning the library. By the end of the day I hope to have books divided into 3 piles, 1. Keep, 2. Sell, 3. Recycle. Books from our Bloomsdale location will be removed from the system using criteria to ensure books and resources will still be available to our patrons in some capacity.

Any books sold will be put out for sale the following week and if they are less than 3 years old we will sell them for \$1.00 instead of our traditional \$.50 cents.

Bloomsdale: The closure of Bloomsdale went smoothly; in fact, we were out by December 16th! The office and meeting room are currently in a bit of disarray but I hope to have us “back to normal” by the week of the 18th. Sadly, the community center did close off the book drop sooner than I expected and at the present time we have had one person vent their frustrations to staff. I am doing my best to get the new locker up as soon as possible to hopefully alleviate any further frustrations.

Missouri Library Standards: The new Missouri Library standards have been released and I will be working with Lindsey and at least one additional part time staffer to go through these standards one by one and see how we are stacking up. This will help us address any weaknesses we may have and help us identify future planning. If anyone from the board would like to be part of this conversation, I would welcome your assistance. I think this will be at least a 2 or 3-hour process depending on how in depth we take it.

Trustee Training: The Missouri State Library is offering United for Libraries Trustee Training; this is a series of 10 short videos that board members can watch individually or as a group. There is an introductory webinar on Friday January 13th and if you would like to attend let me know and I will send you the registration link. If not I will keep everyone posted on how it works and come back next month with a few options on how we can watch it

Program Planning: January is very light when it comes to programs with the understanding that we will be prepping for the 2023 year. We are going to have 2 planning days with all program staff on the 18th and the 25th. After the 25th we should have a very good idea of what our 2023 calendar will look like.

Community Foundation Grant: We met with Kendall in the middle of December and he was shooting to have it completely done by the end of the month and deliver it the week between Christmas and New Year’s. However, since I was off and I wanted to make a bigger deal about it we have decided to have a delivery date in January. I will be reaching out to the paper to be there to have pictures taken on the delivery and have a good article written up.

Building update: Our door project has moved into the contract phase. The CC has entered into an agreement with a company that will do the work. Greg signed the paperwork on January 4th and according to them it will take 1-3 weeks for the parts to come in. After speaking with Greg about this he thinks it should be done by the middle of February at the latest. All of this is subject to parts availability.

Greg also is in a holding pattern for our new tiles. The Community center is waiting on the company to add them as an account so they can proceed to purchase the tiles. With the holidays it has slowed them down.

This project may require us to close for one day. If that is the case, we will make the proper announcement and more than likely I will keep the full time staff here and utilize it as a planning day for programming.

New Employee: We have hired Misty McElligott as our replacement for Kim Rapp. Misty will

be starting January 16th and brings a wealth of knowledge and experience in program planning with her. She will join us next month for introductions.

Bloomsdale: I have filled out all paperwork for our delivery and we are working on getting a date. The power and internet has been installed and we are waiting on them!

Charlie Cart: The Charlie Cart has arrived! We will be sending it out on its maiden voyage at the end of February for the Women's Health Fair at Ste. Genevieve County Memorial Hospital. I am also going to utilize Misty's experience and have her utilize it here in the library at least once a month for programming here also. I have spoken to numerous other organizations and all of them have expressed interest in utilizing this cart for classes and outreach. The way I envision using this is firstly library programs but also able to be checked out by Organizations as well.

Unfinished Business: Robin Reynolds indicated the possibility of sharing various design patterns for the libraries 3D printer. Kim's last day with the library is the 20th and she shall provide some refreshment for the occasion.

New Business: Melissa Otto indicated questions from outside sources linger on a particular book. Graphic novels have been popular with a wide range of age groups, including adults, yet some have need of review and discussion, and possible action. Library policy may be reviewed.

Next Meeting: The board came to a consensus to have the next meeting Monday, **February 13th, 2023** at noon.

Meeting Adjournment: There being no further business before the Board, Robin Reynolds made a motion to adjourn. Cindy Nugent voiced a second. All board members present voted *aye* in a voice vote and the Open Meeting adjourned at 12:45 p.m.

Jean Johnson
Board President
Sainte Genevieve County Library



Robert E. Bach
Secretary
Sainte Genevieve County Library