

Ste. Genevieve County District Library Board

Minutes

February 12, 2018

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on February 12, 2018 at 1:00 p.m. Those attending were Cindy Nugent, Sheila Powell, Karen Stuppy, and Mary Abts. Andrea Stolzer had an excused absence. Others attending were Jodi Ralston, Library Director, Brad Arnold, Community Center Director, and Presiding Commissioner Garry Nelson. Guest included Bob Nugent and Jerry Klein.

The meeting was called to order by President Cindy Nugent. Roll call was taken with members present as mentioned above.

Minutes of the January 8, 2018 meeting and the January 8, 2018 closed session meeting were presented. Motion to approve both of the minutes was made by Sheila Powell with a second by Karen Stuppy. Motion was unanimously approved.

Financial Report:

Brad Arnold presented the January 2018 Revenue/Expense Report and vouchers. See attached copies. Motion made by Mary Abts and seconded by Karen Stuppy to accept the January 2018 Revenue/Expense Report and vouchers. Motion was unanimously approved.

Director's Report:

- The February Director's Report was discussed. Some of the highlights were:
 - Ingram, the vendor that provides shelf-ready books with MARC cataloguing records will not be ready to take orders from the library until late February.
 - Jodi submitted a financial report to the state auditor in accordance with 105.145RSMo. She also submitted the FY 2016 Annual Library Report to both the Commissioners' office and the Missouri State Library.
 - Jodi presented the FY 2017 Annual Library Report to the board for approval before she submits it to the Commissioners' office and the Missouri State Library. A motion was made by Sheila Powell and seconded by Karen Stuppy to approve the FY 2017 Annual Library Report. Motion was unanimously approved. It was noted by the board that Jodi's Annual Library Report was very well done and should be displayed where the public can view the report.
 - It was noted at the December 2017 board meeting that the More.Net Membership/Database Contract was going to be changed from a library only membership to a county membership. However, More.Net now says that a county membership cannot be done. There will be no change in the library's current contract with More.Net which runs through June 30, 2019.
 - It was discussed at the January 2018 library board meeting that Jodi was going to let the library's service with AncestryLibrary.com lapse in February since the library has free access to Heritage Quest through the More.Net contract. After the January meeting, board members were contacted by several members of the Friends Of the Library asking that the library not let its service with AncestryLibrary.com lapse. The Friends of the Library are planning on promoting genealogy by hosting classes. They feel that AncestryLibrary.com is superior to other services. It was decided to keep the

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contract with AncestryLibrary.com for another year and to monitor its usage by patrons.

- Jodi updated the board on the WIFI installation. The library was not able to use the devices donated by the Ste. Genevieve School District due to becoming obsolete. Two new access points were purchased for a total cost of \$330.
- Jodi reviewed library programs. The library hosted its first movie on January 19.
- Jodi reviewed the library's usage stats for the time period of November 20, 2017 through January 31, 2018.

Commissioner's Report:

- Garry asked Jodi to start coming to a commissioners' Thursday meeting once a month and present what programs and activities the library has planned for the next six weeks. This will help promote the library's activities when the commissioners' meeting is published in the Ste. Genevieve Herald.

Public forum:

- There was no public forum.

Karen Stuppy made a motion to go into closed session at 1:32pm with a second by Sheila Powell. Roll call vote: Cindy Nugent-yes, Sheila Powell-yes, Karen Stuppy-yes, Mary Abts-yes

Submitted By:

Mary Abts, Secretary

Cynthia Nugent, President