

Ste. Genevieve County District Library Board

Minutes

March 11, 2019

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on March 11, 2019 at 1:00 p.m. Those attending were Cindy Nugent, Karen Stuppy, Robin Reynolds, and Mary Abts. Sheila Powell had an excused absence. Others attending were Elizabeth Rudloff, Library Director and Brad Arnold, Community Center Director. Guest included Jerry Klein and Bob Nugent.

The meeting was called to order by President Cindy Nugent. Roll call was taken with members present as mentioned above.

Minutes of the February 11, 2019 regular meeting and the February 11, 2019 closed session meeting were presented. Motion to approve the minutes was made by Karen Stuppy with a second by Robin Reynolds. Motion was unanimously approved.

Financial Report:

Elizabeth Rudloff presented the February 2019 Revenue/Expense Report and vouchers. See attached copies. Liz noted that the library is now caught up with ordering new materials and that the Bloomsdale location now has new books and DVDs on the shelves. Motion made by Robin Reynolds and seconded by Karen Stuppy to accept the February 2019 Revenue/Expense Report and vouchers. Motion was unanimously approved.

Director's Report:

- The March Director's Report was presented by Elizabeth. Some of the highlights were:
 - The installation of the library's new flooring will begin on Monday, March 18. The library will be closed to the public starting Friday, March 15 through March 28. It will open to the public on Friday, March 29.
 - Evergreen is changing the courier service to a different contractor starting April 1 due to inconsistent service.
 - Elizabeth was notified that the library was awarded a \$3,500 grant from the Community Development Fund to redo the children's area.
 - Elizabeth will be e-mailing a proposal to the board from HSB Advisors, LLC to do the library's payroll and financial work.
 - Elizabeth gave each board member log in information from the Mo State Library to view 10 short videos to help educate board members on their role as a board member.
 - Elizabeth followed up on the resignation letter that she e-mailed the board. She is taking a position at Southeast Missouri State University and her last day at Ste. Genevieve County Library will be April 12, 2019. Elizabeth stated that she will voluntarily make herself available as a consultant for the future director.

Unfinished Business:

- Cabinet that fell over will be bolted to the wall once the new flooring is completed. It is currently not being used.
- The library received the \$500 grant from the State Historical Society of Missouri to replace the microfilm boxes

New Business:

- There was no new business that wasn't covered by Elizabeth in the director's report.

Ste. Genevieve County District Library Board

Minutes

March 11, 2019

Public forum:

- Jerry Klein discussed future star gazing programs.

Karen Stuppy made a motion to go into a close session meeting at 1:45 p.m. with a second by Robin Reynolds. Roll call vote: Cindy Nugent – yes; Karen Stuppy – yes; Robin Reynolds – yes; Mary Abts – yes; Sheila Powell absent. All in favor. Motion passed.

Submitted By:

Mary Abts, Secretary

Cynthia Nugent, President