

Ste. Genevieve County District Library Board
Minutes
March 12, 2018

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on March 12, 2018 at 1:00 p.m. Those attending were Cindy Nugent, Andrea Stolzer, Sheila Powell, Karen Stuppy, and Mary Abts. Others attending were Jodi Ralston, Library Director, Brad Arnold, Community Center Director, and Presiding Commissioner Garry Nelson. Guest included Bob Nugent and Jerry Klein.

The meeting was called to order by President Cindy Nugent. Roll call was taken with all members present.

Minutes of the February 12, 2018 meeting and the February 12, 2018 closed session meeting were presented. Motion to approve both of the minutes was made by Andrea Stolzer with a second by Sheila Powell. Motion was unanimously approved.

Financial Report:

Brad Arnold presented the February 2018 Revenue/Expense Report and vouchers. See attached copies. Motion made by Andrea Stolzer and seconded by Karen Stuppy to accept the February 2018 Revenue/Expense Report and vouchers. Motion was unanimously approved.

Director's Report:

- The March Director's Report was discussed. Some of the highlights were:
 - Ingram, the vendor that provides shelf-ready books with MARC cataloguing records will not be ready to take orders from the library until late March.
 - OCLC Cataloguing and Metadata subscription service was discussed. Jodi feels that this service is needed to get a backlog of un-cataloged books catalogued. A motion was made by Andrea Stolzer and seconded by Karen Stuppy to approve the OCLC quote of \$101.67 per month.
 - Door alarms for the library's back doors were discussed. This is a landlord (Community Center) issue and will be taken care of by the Community Center according to Brad Arnold.
 - Jodi stated that the Wi-Fi and router installation was a success.
 - Jodi reviewed library programs. It was discussed that there is to be no art sales at the library when the Art Guild puts on an art show at the library on Saturday, April 14, which is the last day of National Library Week.
 - Jodi stated that the library is now capable of registering voters.

Unfinished Business:

- The intergovernmental contract between the Ste. Genevieve Community Center and The Ste. Genevieve County Library still needs to be signed.
- There is excess county furniture being stored at the sheriff's office and at the Community Service Building that Jodi needs to look at for possible use at the new Bloomsdale location.

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New Business:

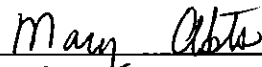
- It was decided to have a special board meeting at the Ste. Genevieve County Library on March 26, 2018 at 1:00 p.m. to discuss the needs of the upcoming Bloomsdale addition. The new Ste. Genevieve County Library Policy Manual will also be discussed.

Public forum:

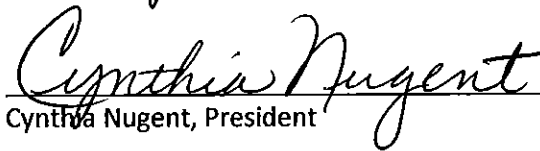
- There was no public forum.

Andrea Stolzer made a motion to go into closed session at 1:51 p.m. with a second by Karen Stuppy.
Roll call vote: Cindy Nugent-yes, Andrea Stolzer-yes, Sheila Powell-yes, Karen Stuppy-yes, Mary Abts-yes

Submitted By:



Mary Abts, Secretary



Cynthia Nugent, President