

Sainte Genevieve County Library
Open Meeting
Board of Trustees
April 10, 2023

Be it Remembered: A meeting of the Sainte Genevieve County Library Board was called to order by Board President Jean Johnson on Monday, April 10, 2023 beginning at 11:54 p.m. at the Sainte Genevieve County Library located at 21388 Highway 32, Sainte Genevieve, MO 63670.

Roll Call: A quorum was established as board members President Jean Johnson, Robin Reynolds, Melissa Otto, and Robert Bach answered *aye* to a roll call vote. Executive Director Shawn Long and Assistant Director Lindsey Picou were in attendance. Board member Cindy Nugent arrived just a few brief moments subsequent to the initial roll call. The Library Program Manager Missy McElligott and Sidney Strzelczyk, interested party, were also present.

Approval of Agenda: Melissa Otto made a motion to approve the agenda. Robin Reynolds voiced a second. All board members present voted *aye* in a voice vote and the motion carried.

Public Comment: No members of the public were present.

Approval of Minutes: Melissa Otto voiced a motion to approve previous meeting minutes. Robert Bach seconded the motion. All board members present voted *aye* in a voice vote and the motion carried.

Financial Report: Executive Director Shawn Long went over numerous line items on the Financial Report. Robert Bach made a motion to approve the Financial Report. Robin Reynolds voiced a second. All board members present voted *aye* in a voice vote and the motion carried.

Directors Report: Executive Director Shawn Long offered the following Directors Report:

Tech Help: Asa has been hitting the ground running with Tech help here at the library. So much so that many of the patrons that he has helped have been asking for some additional help. One patron in particular asked if he would be willing to come to his house and help install a CD Player.

This is something we do not condone as a library, going into the home individually. Asa wanted to know if there was a policy in place that prohibited him from doing this on his own outside of library time. I told him the first step is addressing this with the board and then developing a policy. I wanted to get the boards input and find out what the consensus is. If this is something worth doing I can write a policy to cover us and the employee. Discussion of some length encapsulated this subject as thoughts were exchanged between board members and may continue next month.

Glass Door needed: I am currently looking for companies to get quotes for a glass door to replace the office door.

Building update: The ceiling has been completed and we are just waiting on them to complete our office ceiling.

Bloomsdale Locker& Ribbon Cutting: We are still working on troubleshooting the connection between the locker and our home network. It's taken a bit longer than anticipated because I am working through Lee's schedule to fix these issues.

Virtual Tour: The Virtual Tour company came in on March 30th and they took their photos, delivery should happen within the next week. Once it is done I will send it to you for your review.

Community Foundation Grant: The tree has been delivered and our patrons love him!

Ste. Genevieve Master Gardeners: Lindsey applied for and received a small grant for our Seed Library and Bee Festival program. This \$300.00 will be well spent.

Playful City Lab: We have been selected as a participating Library to host a Workshop to teach our local community about their Hive Mechanic Software. I am currently working with local historical homes and attractions in identifying a date that works for them for the 3-day workshop.

Executive Director Long, as a part of his Director's Report, identified numbers of patrons who have received benefit from the various programs available through the library, with those numbers in contrast with historical context. Said numbers illustrate a continuing successful effort on the part of each library employee or volunteer.

Next Meeting: The board came to a consensus to have the next meeting Monday, **May 8th, 2023** at noon.

Meeting Adjournment: There being no further business before the Board, Robin Reynolds made a motion to adjourn. Cindy Nugent voiced a second. All board members present voted *aye* in a voice vote and the Open Meeting adjourned at 12:56 p.m.

Jean Johnson
Board President
Sainte Genevieve County Library



Robert E. Bach
Secretary
Sainte Genevieve County Library