

STE. GENEVIEVE COUNTY LIBRARY
Board Meeting
Monday, May 9th, 2022
Noon

Be it Remembered: A meeting of the Ste. Genevieve County Library Board was called to order by the Board President Jean Johnson on Monday, May 9th, 2022 beginning at 12:00 p.m. at the Ste. Genevieve County Library located at 21388 Highway 61, Ste. Genevieve, Missouri 63670.

Roll Call: Board Members answering the roll call were Board President Jean Johnson, Cindy Nugent, Melissa Otto, Robin Reynolds, David Woods, Library Executive Director Shawn Long and Assistant Director Lindsey Picou (off for Truman Day).

Approval of Agenda: Cindy Nugent made a motion to approve the agenda. Melissa Otto seconded the motion. Jean Johnson, Cindy Nugent, Melissa Otto, Robin Reynolds and David Woods voted yea on a voice vote. Motion carried.

Public Comment: Nobody showed to comment.

Approval of Minutes: Robin Reynolds made a motion to approve the February meeting minutes. Cindy Nugent seconded the motion. Jean Johnson, Cindy Nugent, Melissa Otto, Robin Reynolds and David Woods voted yea on a voice vote. Motion carried

Financial Report: Library Executive Director Shawn Long went over the Financial Report and line items. David Woods made a motion to approve the Financial Reports. Cindy Nugent seconded the motion. Jean Johnson, Cindy Nugent, Melissa Otto, Robin Reynolds and David Woods voted yea on a voice vote. Motion carried

Directors Report: Library Executive Director Shawn Long went over the following Directors Report:

New Business

Adult Programming

Our Adult & Tech Services staff member Kim Rapp is hitting the ground running with upcoming programs. She has already hosted a Star Wars day on May the 4th. Participants built a Yoda Paper bag puppet, deco4rated Star Wars cookies, watched a Star Wars movie and library STEM activities. On May 6th she started an adult story time at St. Elizabeth's and went so well that we hope it becomes a weekly or monthly time to engage with our community.

On May 17th she is going to the Care Center to read the Ste. Genevieve Herald to their residents and if it goes well she will make more frequent visits. She also updated their LFL last month.

Finally, on May 19th she is having a Spa Night focused on teenagers, ages 12 & up. She is also working on Summer reading, a Senior Tech class and other community engagement programs that we will update accordingly.

Summer Reading

Our kickoff will be on June 4th and tracking will officially start June 1st. Smokey the Bear™ will be there with the Missouri Department of Conservation.

Volunteers

I was approached by a patron who would like to volunteer here at the library. The question posed to the board is that this is court mandated volunteer for a DWI. The volunteer told me that our community lacks volunteer opportunities for people who are unable to move around or be on their feet for long periods of time. (He is an older gentlemen and has some medical issues so his volunteer jobs would have to be modified)

The question is, do we work on accommodating this person? I can draft a volunteer policy however I would like to know what our lines are? I anticipate if we say yes to this person we may have more of these mandated volunteers approach us. I want to make sure we are on the same page.

The board agreed we need to establish guidelines and this may come to a case-by-case basis and / or a work load basis. Workers Compensation may also need to be looked at.

Care Fair

We will be participating at the Ste. Gen Care Fair on June 8th. We will also have representatives from the Wolfner Library/State Library participating as well. If you have the opportunity to come by and say hi please let me know. We are going to donate a Kindle Fire to the program so we can download our Hoopla/Libby apps on it for whoever wins it.

June Meeting

We will need to reschedule our June meeting because I will be out that week for vacation. I wanted to see if we wanted to reschedule or just skip June and come back on July 11th.

The board came to a consensus to have the next board meeting on June 20th and not have a July meeting.

Opportunities:

Maker Space

Our large format printer has been delivered and operational. We are working on identifying what paper we can order for it to offer our community a selection of sizes. We were informed that this printer needs to be consistently printed on in order to keep the ink heads clear so we will be printing large coloring sheets and posters for library programs. In the meantime, the library website has a form to fill out for people who want to submit things to be printed.

Programming

Movies in the Park

For the second year in a row Fireworks is forcing the move of the Movies in the Park Series. Ashley Armbruster made it known in an email to me that the person who books fireworks will be told that next year they will not move the movies next year. After some consideration, I respectfully turned down our partnership next year with the parks dept. Between Fireworks not being booked in ample time and the fact that some of the things I wanted to do at these movies isn't getting done and is too much for one person to do I told Ashley that we will still have the equipment for them if they want to use it and I can get them in contact with our Swank Rep, however the Library will not be part of the Movies series in 2023.

French Festival

Sandra Cabot approached me on 4/6 about doing a Movie in the Park style showing of a French style film during the French Festival Weekend of June 10 or 11.

The board then reviewed the attendance number for our many programs.

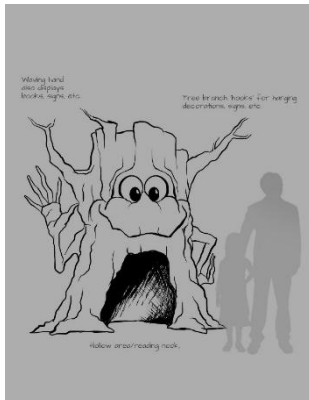
Old Business

Park Hills Jobs Center

The computer for our Jobs Center is active and ready for use!

Highways of History

Nancy Cozean approached me in regards to utilizing her Highways of History displays here at the library. This includes 5 display boards and rocks as well. I am working on integrating this into our Summer Reading Kickoff program since it fits the theme! I will more than likely reach out to the museum as well to see if they have any rock samples they would like to include in this display



Grants

Senior Citizen Grant

Books and Launchpads have been ordered and we are awaiting delivery. Kim is currently developing the tech classes with the idea that 4 classes on a monthly rotation our goal is to have the first class in June.

Dollar General Summer Reading Grant

Grant was submitted on February 16th we should find out if we received it by May 15th.

Community Foundation Grant

We submitted our grant on March 28th for our tree person for the kid's area. Hopefully we will hear some good news about it soon!

Unfinished Business: none

New Business: Executive Director Shawn Long discussed fundraising and how the American Legion is having a Rock and Roll Bingo. Robin Reynolds discussed how a Quarter Auction works that she recently participated in.

Public Forum: Nobody was in attendance besides those on the roll call.

Next Meeting: The board came to a consensus to have the meeting on June 20th, 2022 at noon.

Meeting Adjournment: There being no further business before the board, a motion was made by Melissa Otto to adjourn at 12:56 p.m. Robin Reynolds seconded the motion. Jean Johnson, Cindy Nugent, Melissa Otto, Robin Reynolds and David Woods voted yea on a voice vote. Motion carried

PRESIDENT – JEAN JOHNSON

SECRETARY - DAVID B. WOODS