

Ste. Genevieve County District Library Board
Minutes
May 14, 2018

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on May 14, 2018 at 1:00 p.m. Those attending were Cindy Nugent, Sheila Powell, Karen Stuppy, Robin Reynolds, and Mary Abts. Others attending were Jodi Ralston, Library Director, and Presiding Commissioner Garry Nelson. Guest included Jerry Klein and Bob Nugent.

The meeting was called to order by President Cindy Nugent. Roll call was taken with all members present. New board member Robin Reynolds was introduced to the board by Presiding Commissioner Garry Nelson.

Minutes of the April 9, 2018 regular meeting were presented. Motion to approve the minutes was made by Karen Stuppy with a second by Sheila Powell. Motion was unanimously approved.

Financial Report:

Jodi Ralston presented the April 2018 Revenue/Expense Report and vouchers. See attached copies. Motion made by Sheila Powell and seconded by Karen Stuppy to accept the April 2018 Revenue/Expense Report and vouchers. Motion was unanimously approved.

Director's Report:

- The April Director's Report was presented by Jodi. Some of the highlights were:
 - Jodi reviewed recent and up-coming library programs. It was noted that attendance was low for the April events and that Jodi will be reassessing future programs with more planning and analysis.
 - Ingram, the vendor that provides shelf-ready books with MARC cataloguing records, and Evergreen are still working out procedures for the two systems to work together. Evergreen appears to very hesitant with working with Ingram and Jodi now feels that it will probably not happen. It will now be a priority of the library to train a current staff member(s) in cataloguing or hire a new staff member who can do cataloguing.
 - The upcoming Bloomsdale opening was discussed.
 - The library and community center will be partnering with MERS Goodwill and the Missouri Job Center to host a job fair at the community center during the first week of June.
 - Jodi resubmitted the More.Net contract.
 - Ste. Genevieve Library did receive its payment from Ozark Regional Library for Ste. Genevieve's 2018 A&E Tax Fund that was sent by the state to Ozark Regional instead of Ste. Genevieve Library.

Unfinished Business:

- The lease agreement between the Ste. Genevieve Community Center and the Ste. Genevieve County Library needs to be signed by Cindy Nugent, the president of the board.
- The library policies are being finalized. A copy will be e-mailed to the board members to be reviewed by the board members before the June board meeting.
- Karen Stuppy will become the board's treasurer, replacing Andrea Stolzer who resigned from the board.

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- Garry stressed that the opening of the Bloomsdale branch must be taken slowly. There will be a lot of trial and error at first.

New Business:

- It was reiterated that getting a qualified staff member to do cataloguing should be the library's priority as of now.

Public forum:

- Jerry Klein had some questions regarding the lease agreement between the library and the community center. Garry Nelson answered his questions.

Karen Stuppy made a motion to go into a closed executive session at 1:40 p.m. with a second by Sheila Powell. Roll call vote: Cindy Nugent-yes, Sheila Powell-yes, Karen Stuppy-yes, Robin Reynolds-yes, Mary Abts-yes.

Submitted By:

Mary Abts
Mary Abts, Secretary

Cynthia Nugent
Cynthia Nugent, President