

Ste. Genevieve County District Library Board

Minutes

June 11, 2018

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on June 11, 2018 at 1:00 p.m. Those attending were Cindy Nugent, Sheila Powell, Karen Stuppy, and Mary Abts. Robin Reynolds had an excused absence. Others attending were Jamie Harter, Library Aide, Taylor Bequette, Library Aide, Brad Arnold, Community Center Director, and Presiding Commissioner Garry Nelson. Guest included Bob Nugent, Donna Herzog, and Barb Rhinehart.

The meeting was called to order by President Cindy Nugent. Roll call was taken with members present as mentioned above.

Minutes of the May 14, 2018 regular meeting were presented. Motion to approve the minutes was made by Sheila Powell with a second by Karen Stuppy. Motion was unanimously approved.

Financial Report:

Brad Arnold presented the May 2018 Revenue/Expense Report and vouchers. See attached copies. Motion made by Mary Abts and seconded by Karen Stuppy to accept the May 2018 Revenue/Expense Report and vouchers. Motion was unanimously approved.

Director's Report:

- Jodi Ralston, Library Director, resigned as the director effective June 1, 2018. In the absence of a director, the May Director's Report was presented by Jamie, Taylor, and Brad. Some of the highlights were:
 - Taylor reviewed up-coming library programs and the summer reading program.
 - Jamie stated that the library staff will obtain the contact information from any patron inquiring about Jodi and/or the library. This contact information will be given to a board member to contact the patron.
 - Lindsey is currently doing the cash report.
 - Jamie and Taylor will start buying books for the library with an emphasis on children's books. They were given permission by the board to start clearing the shelves of any out-dated or damaged books. These books will be recycled, sold at book sales, or given to the Friends of the Library.
 - The Evergreen Training for the staff is set for June 19 and 20th. The library will be closed on June 19 and will not open until 3:30 on June 20.
 - Jamie is planning on taking an on-line cataloguing course with Library Juice Academy when it is offered again. The June course deadline was missed.
 - Brad will be submitting an ad for a library director to the newspaper, face book, Missouri Library Association, and jobs.mo.gov.
 - The MO Job Center along with the library will present a hiring event on June 19 at the Community Center. There are currently 14 local employers attending.
 - Brad reviewed who will be performing various library tasks in the absence of a library director.

Unfinished Business:

- There was no unfinished business.

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New Business:

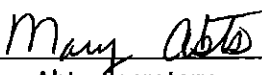
- There was no new business.

Public forum:

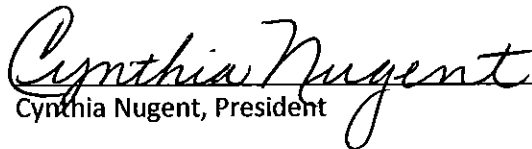
- Jamie stated that the morale was good amongst the staff members.

Sheila Powell made a motion to go into a closed session at 2:03 p.m. with a second by Karen Stuppy.
Roll call vote: Cindy Nugent-yes, Sheila Powell-yes, Karen Stuppy-yes, Mary Abts-yes.

Submitted By:



Mary Abts, Secretary



Cynthia Nugent, President