

**Sainte Genevieve County Library**  
**Open Meeting**  
**Board of Trustees**  
**July 10, 2023**

**Be it Remembered:** A meeting of the Sainte Genevieve County Library Board was called to order by Board President Jean Johnson on Monday, July 10, 2023 beginning at 11:58 a.m. at the Sainte Genevieve County Library located at 21388 Highway 32, Sainte Genevieve, MO 63670.

**Roll Call:** A quorum was established as Board members President Jean Johnson, Melissa Otto, Cindy Nugent and Robert Bach answered **aye** to a roll call vote. Library Executive Director Shawn Long and Assistant Director Lindsey Picou were in attendance as was Missy McElligott, library program manager. Robin Reynolds arrived at 12:10 p.m.

**Approval of Agenda:** Cindy Nugent made a motion to approve the agenda. Melissa Otto voiced a second. All Board members present voted **aye** in a voice vote and the motion carried.

**Public Comment:** No public representation.

**Approval of Minutes:** Melissa Otto made a motion to approve the minutes for the open June meeting. Cindy Nugent seconded the motion. All Board members present voted **aye** in a voice vote and the motion carried.

**Financial Report:** Executive Director Shawn Long went over the Financial Report and line items. Robert Bach made a motion to approve the Financial Report. Cindy Nugent voiced a second. All Board members present voted **aye** in a voice vote and the motion carried.

**Directors Report:** Library Director Shawn Long offered the following Directors Report:

**County Fair:** Our Friends of Ste. Genevieve County Library group was gracious enough to purchase for us some large building blocks for an activity during Jour De Fete. Other giveaways were purchased to hand out at that, and future, events. This is part of a concerted effort to bring a continued awareness to our community. The Library has a lot to offer!

**Library of Things:** Our Friends group also provided the seed money to purchase our very first Library of Things items. This has been Lindsey's project and hopefully this will begin before the start of the school year.

**A Patron Voice:** A frequent library patron voiced a placid but genuine discomfort with regards to the presence of young school children participating in scheduled library programs; the children's visit happened to be in concert with the patron's. An employee offered the patron sincere regret and presented a schedule of forthcoming children's activities such that the patron might voluntarily adjust. There were conflicts and the patron demurred. Programs vary and focus on a number of age groups. Larger programs require such space that encourages youthful delight, but can be accompanied by a youthful cacophony. Moving youth activities to another venue, or presenting them at another time, was discussed and proved woefully problematic.

**Friends of SGCLIB:** The Friends are preparing for another Rock & Roll bingo this fall. A date will be announced when set; they would appreciate any support! They offer continued library support and are willing to take on tasks that may prove beneficial to either organization.

**Program Tracking:** Programs consists of both one-time and weekly/monthly or quarterly programs held on library premises where the library is either a host or co-host of a specific program, minus Story Times. Numbers recorded monthly and year-to-date were discussed.

**Outreach:** Outreach consists of events that the library was invited to, or went to, in order to showcase or promote library services throughout Ste. Genevieve County. Examples would be Festivals, Community Events, Library Pop-ups etc. Numbers recorded monthly and year-to-date were discussed.

**Strategic Planning Bid Review:** Discussion continued from the June meeting with regards to vendor selection and after a thorough revisit to the three firms that submitted material, Robert Bach made a motion to award Aaron Cohen Associates with the successful bid. Cindy Nugent voiced a second and all Board members present voted *aye* in a voice vote and the motion carried.

**Bloomsdale Locker & Ribbon Cutting:** The locker VPN has been rectified. Work now concentrates on the communication between the Locker and Evergreen. When an item is checked into Evergreen and hits the locker system it creates an error message. As of July 5th, D-Tech is working on a fix. Evergreen is a part of the conversation and, in tandem, they hopefully will figure out what the issue might be.

**Virtual Tour:** The Virtual Tour has been going like gangbusters! It is gratifying to know that our library has such a devoted following or initial interest.

**Other Library Activities:** The Library was successfully represented at both the Honey Festival (with booth materials gone by the noon hour) and the County Fair with a Saturday booth manned by two four-hour shifts of employees starting at noon and ending at 8 p.m. Ten new Library Cards were issued and a number of people offered a small monetary donation.

Briefly offered for discussion was **World Sight Day** which will be observed on Thursday, 12th of October 2023; the world's attention will focus on the importance of eye care in the workplace. This segued to a conversation that identified a slight interest in books written in large print and Director Long is in pursuit. That holds true for books offered in Braille for those patrons in need of such books. In fact, two of the Library's Harry Potter books are available in Braille.

Future Library activities may include indoor Putt-Putt within the Library itself but not until next year.

Leaks remain in the roof and the appropriate people are aware.

**Next Meeting:** The next meeting is Monday, August 14th, 2023 at noon. This will be a special meeting to recognize Library employees, Friends of the Library, and the Board.

**Meeting Adjournment:** There being no further business before the Board, Cindy Nugent made a motion to adjourn. Robin Reynolds voiced a second. All Board members present voted **aye** in a voice vote and the Open Meeting adjourned at 1:22 p.m.

**Board Training:** To be continued in September.

Respectfully:



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Robert E. Bach  
Secretary  
Sainte Genevieve County Library

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Jean Johnson  
Board President  
Sainte Genevieve County Library