

STE. GENEVIEVE COUNTY LIBRARY

Board Meeting

Monday, July 12th, 2021

Noon

Be it Remembered: A meeting of the Ste. Genevieve County Library Board was called to order by the Board President Jean Johnson on Monday, July 12th, 2021 beginning at Noon at the Ste. Genevieve County Library located at 21388 Highway 61, Ste. Genevieve, Missouri 63670.

Roll Call: Board Members answering the roll call were Board President Jean Johnson, Cindy Nugent, Robin Reynolds, Melissa Otto and David Woods, Library Executive Director Shawn Long and Assistant Director Lindsey Picou.

Approval of Agenda: A motion was made by Cindy Nugent to approve the agenda. Robin Reynolds seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Approval of Minutes: Robin Reynolds made a motion to approve the minutes. Cindy Nugent seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds and David Woods voted yea on a voice vote. Motion carried.

Financial Report: Library Executive Director Shawn Long went over the Financial Report and line items. Cindy Nugent made a motion to approve the Financial Report. Robin Reynolds seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Directors Report: Library Executive Director Shawn Long went over the following Directors Report:

New Business

Summer Reading Program

As of 7/7/2021 we currently have 63 Pre-K participants 14 Teen Participants 132 5-12 year olds and 77 Adult participants.

Holcim

Cindy received a letter in regards to the Holcim assessed tax value. The County Board of Equalization will be meeting sometime in July and Linda Wagner suggests someone from the library board attend. If you are interested, please let me know and as soon as I have a date and time I will let you know. (I will be attending regardless) We will also be sending a check for \$758.18 and \$780.00 of the \$7,000 we budgeted for.

Old Business

Fine Free

We have submitted a Press Release announcing an effective date of July 15th for our official Fine Free effective date. I did switch off fine accrual effective July 1 to ensure that Evergreen is not still tracking fines. As patrons come in as long as they do not have any LOST or Damaged items we will erase fines as patrons come in. I am also going to have staff track how many patrons renew their cards this way, this will help us figure

out how many people started utilizing the library just because of this change in policy.

Honey Festival/Movie in the Park

The honey festival was very successful and we gave out roughly 80-100 buttons. The only critique I have is we were a bit out of the way from other events, of course there was an entire kids section however the main draw dropped out that morning and we found out after we were set up that they wouldn't arrive.

Our movie was also cancelled due to the winds and potential rain that actually did hit right as the movie was going to start.

Microfilm Update

The order for our new UScan Microfilm machine was placed on 7/6 and our distributor expects to receive it the middle of this week. Our main contact Bobby Ruffin will deliver, set up and train staff. He expects it to be sometime during the week of July 19th.

Board Training

Just a reminder to all board members that the 4-part training Effective Library Boards will be hosted this upcoming Tuesday at 7:00 pm. The First topic is Problem-Solving the Upstream Way. If you prefer to sit in on the Training here please let me know I would be more than happy to have the meeting room ready to go otherwise, you can do this from your own homes if you prefer.

Grant Updates

Hotspot Grant

Our final report was turned in on June 30th. According to my state contact that should be all that is needed for the time being. They may do a one on one check out report later on but we will be alerted to any other information needed at that time.

Microfilm Grant

Equipment was ordered on 7/6.

Library by the Numbers

The board reviewed the numbers for June Program Numbers, Library Card Registrations for 2020, Hoopla, Library Visitors (according to door counter), Courier Count, YA Book Boxes and Wi-Fi Zone Usage.

Unfinished Business: None.

New Business: Library Executive Director Shawn Long discussed Reminiscent Therapy Kits that help those with dementia. They have different themes and cost about \$80.00. We are going to start with four and then market to appropriate community organizations. Long also discussed the Grief Packets that will be available in a few weeks and will also be marketed.

Public Forum: Nobody was in attendance besides those on the roll call.

Meeting Adjournment: There being no further business before the board, a motion was made by Robin Reynolds to adjourn at 12:43 p.m. Cindy Nugent seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

PRESIDENT – JEAN JOHNSON

SECRETARY - DAVID B. WOODS