

STE. GENEVIEVE COUNTY LIBRARY

Board Meeting

Monday, August 9th, 2021

Noon

Be it Remembered: A meeting of the Ste. Genevieve County Library Board was called to order by the Board President Jean Johnson on Monday, August 9th, 2021 beginning at Noon at the Ste. Genevieve County Library located at 21388 Highway 61, Ste. Genevieve, Missouri 63670.

Roll Call: Board Members answering the roll call were Board President Jean Johnson, Cindy Nugent, Robin Reynolds, Melissa Otto and David Woods, Library Executive Director Shawn Long and Assistant Director Lindsey Picou.

Approval of Agenda: David Woods made a motion to amend the agenda: Adding the approval of the tax rate and going into closed session under §610.021.3 RSMo. Robin Reynolds seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Approval of Minutes: Cindy Nugent made a motion to approve the minutes. Melissa Otto seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Financial Report: Library Executive Director Shawn Long went over the Financial Report and line items. Cindy Nugent made a motion to approve the Financial Report. Robin Reynolds seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Directors Report: Library Executive Director Shawn Long went over the following Directors Report:

New Business

Kits

Library Executive Director Shawn Long gave the floor to Assistant Director Lindsey Picou who showed the board the welcome kits for new members.

We now have 3 different types of kits available for patrons to check out, these include, Healing Libraries, Adventure kits and Reminiscent kits. I am working on some outreach material to inform our community about these additions. The county commissioners also asked if there were some resources for children dealing with parents who are addicted. I told them I would work on finding something that would fit.

Library Outreach

Full time staff will be out in the community this month to promote our services! We will be going to the open houses in the community, including Valles tomorrow (Shawn) and Ste. Genevieve and Bloomsdale's on the 18&19 Jamie will be at Ste. Gen and Lindsey will be at Bloomsdale.

Staffing

Jenya Z our Children's Librarian is going back to school and as such cannot commit to

the front desk responsibilities with her schedule. She is however, ready to get out in the community and will be doing more of the programs and Story times to preschools in the area. Due to this new arrangement, we are in need of a potential new employee. Donna Herzog as offered to work up to 15-20 hours a week so I will be adding her more to the September Schedule and Margie Hogenmiller will be retiring in September. (She has not indicated she wants more hours) If we can get these holes filled with those two, we won't have to hire anyone else, however if not we may need to.

A staff member is taking a position as the Children's Library Technician in St Louis County.

Programming

Between all of our events and the lack of staff, we have discovered it is very hard to promote ALL of our events properly. Both myself and Lindsey have sat in on different trainings and most libraries suggestions to this have been to do less and promote more. I am going to be working on reimagining our programs with the help of Lindsey and Jenya with the focus on doing "programs" 1-2 a month on a rotating schedule. For instance, something like this:

September-STEM

October-POKEMON NIGHT

November-LEGO NIGHT

DECEMBER-Family Story Time

This type of schedule would allow us to improve our programming and give these events proper promotion. We can still add smaller activities throughout this time but it would allow us to make our programs more like events instead of one off programs that can be missed.

Old Business

Holcim

The County Board of Equalization met, to discuss the 800 million difference between what Holcim and the County think the value of their property is. The biggest complaint is Holcim feels that the 800 million is made up mostly of equipment which should be classified under Personal Property and not real property.

Holcim will take this to the state, however, County entities have decided that they will all be rolling their tax rates back to accommodate Holcim and reduce some of its tax burden. It should be noted that All entities EXCEPT the Library will be doing this.

Summer Reading Program

As of 7/7/2021 we currently have 63 Pre-K participants 16 Teen Participants 139 5–12-year-olds and 84 Adult participants.

Grant Updates

We have received the Crowley microfilm machine and computer. Working on getting everything taken care of on the grant end.

Little Free Libraries have been delivered. We are working on gathering books and will drop them off in the coming weeks.

Library by The Numbers The board reviewed the number of visitors, card and program participation.

Board Education: Library Executive Director Shawn Long has been updating our website as to how we are funded. A year at a glance. How to get a card from our website. And the board members terms. The next training in 9/14/21.

Unfinished Business: Nothing to report.

New Business:

David Woods made a motion to approve our tax rate for 2021. Robin Reynolds seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Public Forum: Nobody was in attendance besides those on the roll call. But it was announced that it is National Book Lovers Day and Cynthia Nugent had the board members tell what their favorite book is!

Meeting Adjournment: There being no further business before the board, a motion was made by Robin Reynolds to adjourn at 12:55 p.m. Cindy Nugent seconded the motion. Cindy Nugent, Jean Johnson, Robin Reynolds, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

PRESIDENT – JEAN JOHNSON

SECRETARY - DAVID B. WOODS