

Ste. Genevieve County Library Board

Minutes

September 9th, 2019

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on September 9th, 2019 at 12:00 p.m. Those attending the meeting were Cindy Nugent, Karen Stuppy, Robin Reynolds, Shawn Long, Robert Nugent and Jerry Klein.

The meeting was called to order by President Cindy Nugent. Roll call was taken with all current members present.

Minutes from the August 12, 2019 regular meeting were presented. Motion to approve the minutes was made by Robin Reynolds and seconded by Karen Stuppy. Motion unanimously approved.

FINANCIAL REPORT:

Shawn Long presented the August Revenue/Expense report and vouchers. See attached copies. Motion was made by Robin Reynolds to accept the August Revenue/Expense report and vouchers and was seconded by Karen Stuppy. Motion was unanimously approved.

DIRECTORS REPORT:

- The Ste. Genevieve Herald donated 150.00 to the library which has been utilized to purchase prizes and encourage library card registration for new and renewed library cards.
- Summer reading program numbers were discussed as far as there being a significant boost in the summer reading program numbers

for this year which the board was very excited to hear. The hvac dehumidifier was installed on Thursday August 29, 2019 and Shawn and other employees are watching the humidity levels to make sure they are staying consistent and within a reasonable range (which should be around 45 degrees).

- During the closure of the library on August 29th and 30th was very productive, the library staff during this time moved the reference section of the library , DVDs, and Adult Graphic novels were also moved to a better area of the library. Also, progress was made on the Microfilming project.
- More Net payment was discussed as far as making the entire payment that is due in 2019 or dividing the payments between 2019 and the year 2020. Shawn will present the 2020 budget with the full pay off amount of 22,000.00 and a 2020 budget with only paying 11,000.00 with the understanding that remaining 11,000.00 will be paid in the year 2021.
- Shawn spoke to the lawyer about donations by community members and businesses to the library. He stated that as of right now the library is a public entity and any monetary donations are not tax deductible. The lawyer suggested we set up a 501c(4). Shawn suggested we do a 501c(3) since we can get more donations and grants through a 501c(3), since we no longer qualify for state aid and the versatility with the 501c(3) is better. The board discussed going through the Community Services Foundation or the Community Center Foundation for such donations that way the donor would be able to receive the tax deduction. This would also allow the library to secure grants that are only available to 501c organizations.

- County tax rate paperwork has been submitted for the fiscal year 2020 with no change to the library tax rate.
- The board also approved forgiving fines through canned good donations. Bloomsdale location hours were discussed the new Bloomsdale hours will be 10:00 -5:00 p.m Monday, Wednesday and Thursday after the new person is hired. Shawn would like to have the new employees hired by October 1st so that we can start doing training on the staff training day that scheduled for October 14th, 2019.
- Shawn is going to resend the Policy and Procedure Manual with the corrections and the board should be able to approve that manual at our next meeting after those corrections are made.
- There were a lot of hits on the internet for the Rod & Reel program.
 - The board was also informed of the resignation of Nama Chibitty but Nama also agreed to stay on to work every Friday from 9-4 and help out on the Pokémon night program until further notice.

OLD BUSINESS:

Discussed the Hvac system again, nothing else was discussed concerning old business.

NEW BUSINESS:

The board discussed the donation of the farm table and puppet theater to local daycares or any other entity that would like to take those items.

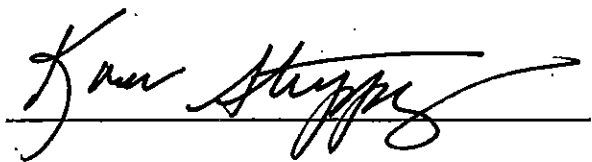
A motion was made by Robin Reynolds to donate those items and Karen Stuppy seconded the motion. A canvas tent was purchased to replace those items with grant money.

PUBLIC INFORMATION:

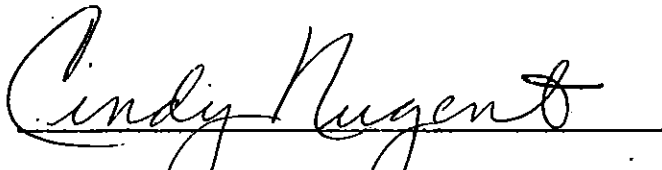
Plans for a possible Book signings to be held on 9/28/19 with local authors was discussed, and another star gazing event for the library.

- Robin Reynolds made a motion to go to closed session at 12:35 p.m. due to personnel issues and legal issues. Karen Stuppy seconded the motion. Roll call vote Cindy Nugent-yes, Karen Stuppy-yes, Robin Reynolds-yes. Motion passed.

Submitted by:

A handwritten signature in cursive script, reading "Karen Stuppy", written over a horizontal line.

Karen Stuppy, Treasurer (Acting Secretary)

A handwritten signature in cursive script, reading "Cindy Nugent", written over a horizontal line.

Cindy Nugent, President