

STE. GENEVIEVE COUNTY LIBRARY
Board Meeting
Monday, September 12, 2022
Noon

Be it Remembered: A meeting of the Ste. Genevieve County Library Board was called to order by Board President Jean Johnson on Monday, September 12, 2022 beginning at 12:05 p.m. at the Ste. Genevieve County Library located at 21388 Highway 32, Ste. Genevieve, MO 63670.

Roll Call: Board Members answering the roll call were Board President Jean Johnson, Cindy Nugent, Robin Reynolds, Library Executive Director Shawn Long, Assistant Director Lindsey Picou, and Adult Services and Technology Aide Kim Rapp.

Approval of Agenda: Cindy Nugent made a motion to approve the agenda. Robin Reynolds seconded the motion. Jean Johnson, Cindy Nugent, and Robin Reynolds voted yea on a voice vote. Motion carried.

Public Comment: One member of public showed to comment. Elizabeth stated how much she loves the library and the impact it has on her. She stated she would like to be considered for employment if an aide position needed to be filled. She has worked in library systems, previously.

Approval of Minutes: Cindy Nugent made a motion to approve the meeting minutes. Robin Reynolds seconded the motion. Jean Johnson, Cindy Nugent, and Robin Reynolds voted yea on a voice vote. Motion carried.

Financial Report: Library Executive Director Shawn Long went over the Financial Report and line items. Robin Reynolds made a motion to approve the Financial Report. Cindy Nugent seconded the motion. Jean Johnson, Cindy Nugent, and Robin Reynolds voted yea on a voice vote. Motion carried.

Directors Report: Library Executive Director Shawn Long went over the following Directors Report:

New Business

Library Card Sign Up Month

September is Library card sign up month. We are working on giveaways and other ways of promoting this aspect of our library.

Roofing

We ran into a bit of an issue with our new roofing installation the first week of September. The fumes from the adhesive were seeping into our building causing a strong odor to take over the library. I have no doubt that this would have been ok for patrons but leaving an employee in the building for 3-8 hours would not have been healthy so we had to close early Wednesday, Thursday and Friday.

ARSL Conference

Lindsey, Kim and myself will be heading out Wednesday September 14th to Chattanooga to head to the ARSL conference. We will be back late Saturday evening.

Bloomsdale

After we discussed this last month, I was approached by Karen Stuppy a week later when she came to check on our ceiling situation. She specifically asked about our Bloomsdale branch and if it was still

financially worth keeping it going. I updated her on our previous discussion and between what I have seen at Bloomsdale I believe it is a good idea to move forward with looking at both the cost of these lockers and an ideal location.

One of our biggest supporters of our Bloomsdale Branch asked about usage and I spoke candidly about this with him. He knows nearly everyone in Bloomsdale and I mentioned how we would need to find a location to put something like this. Unbeknownst to me he spoke to Mary's Market and asked about utilizing a space at the front of their store. Dawn the manager is VERY interested in hosting this at their location. If we decide to move forward I will go up and discuss this with her directly to see if they can provide the electric and internet.

To make things as even as possible, I am looking at the following for these lockers, 1. Outdoor, 2. User friendly, 3. Book drop if available

Funny enough 2 weeks ago the Evergreen Consortium was sent a Locker Questionnaire via Equinox. According to them the known locker companies used by Equinox Evergreen customers are:

- Biblioteca-According to other Directors systems that have a Biblioteca locker find that they are unreliable. However, I am doing my due diligence and will get a cost for this locker anyway.
- Envisionware-1 locker system includes 17 lockers \$23,880 annual maintenance \$5,385.00
- 1 Locker system 29 lockers \$29,960 annual maintenance \$6,050.00(does not include graphic wrapping)
- Lyngsoe Systems Library Solutions Locker- 1 Locker system with 44 lockers (no book drop available) \$37,157.00 initial investment support pricing after year one \$3,119.78 (Does not include graphic wrapping)

These 3 are PROVEN companies that an evergreen member library has and is using.

I also got an additional quote from D-Tech. This company came in much cheaper than Lyngsoe however, they are not on the list of approved vendors for our ILS. Their cost is \$24,190. And it does come with a return bin. I am currently in discussion with this company to find out if the company has done any work with an Evergreen system.

More than likely we would need to purchase an additional book drop, (we would move our old one to Bloomsdale and get a new one for the main branch. That cost would be \$6,892.95.

Current Bloomsdale costs per year
Manpower (3 Days a week) \$13,104
Rent \$10,200
Internet/Phone \$1,020
Books/Supplies \$3,000
Total \$27,324

Annual cost for Locker in Bloomsdale after year 1.
Envisionware-Manpower \$650.00
Annual Maintenance \$5,385.00
Total \$6,035

Programming

Jour De Fete

We had a great response from our JDF booth! Both kids and parents loved it and we gave away quite a few sensory bags

Adult Programming

Kim Update-

Tech Classes 101 for Seniors-

Tech Classes 102-

Reading to Seniors-

Future Programing

September 18-24 Banned Books Week

September 26-30 Will be our Financial Literacy Week in partnership with Bloomsdale Bank. We will host a Financial Story Time program at 10:00 am on that Tuesday, along with a Seniors Class at 12:00 and a Teen focused class that Thursday.

October 15th- Bookend Project 9-11

October 22nd-Halloween Spooktacular

December 10th- StoryTime w/Santa

Story Time Attendance

A Big Kudos to Lindsey for her hard work in beating 2021's story time numbers by the end of August!

Old Business Grants

Senior Citizen Grant

On Tuesday July 12 we submitted our Grant paperwork to get reimbursed for our Senior Programs. We currently have \$170.00 remaining of our total cost.

Dollar General Summer Reading Grant

We have received the grant and items were officially purchased and stations were featured during our summer reading kickoff!

Community Foundation Grant

Design has been approved and, the pictures seen here are the artist render. Currently we still anticipate towards the end of September.

NEW! ATT Grant- We applied for and received a new ATT&MLA grant to help teach tech classes to our community. We are awaiting the check to move forward with the computer classes.

Unfinished Business: none

New Business: none

Public Forum: One person was in attendance for public forum.

Next Meeting: The board came to a consensus to have the next meeting October 10th, 2022 at noon.

Meeting Adjournment: There being no further business before the board, a motion was made by Robin Reynolds to adjourn at 1:01 p.m. Cindy Nugent seconded the motion. Jean Johnson, Cindy Nugent, and Robin Reynolds voted yea on a voice vote. Motion carried.

PRESIDENT – JEAN JOHNSON

SUBMITTED BY – LINDSEY PICOU