

Sainte Genevieve County Library
Open Meeting
Board of Trustees
November 12, 2024

Be it Remembered: A meeting of the Sainte Genevieve County Library Board was called to order by Board President Jean Johnson on Monday, November 12, 2024 beginning at 12:04 p.m. at the Sainte Genevieve County Library located at 21388 Highway 32, Sainte Genevieve, MO 63670.

Roll Call: A quorum was established as Board President Jean Johnson, Secretary Robert Bach, Treasurer Robin Reynolds and Member-at-Large Cindy Nugent answered **aye** to a roll call vote. Attending were Library Executive Director Shawn Long and Assistant Library Director Lindsey Picou and Program Director Missy McElligott. Robert Nugent was present as a guest.

Approval of Agenda: Cindy Nugent made a motion to approve the agenda. Robin Reynolds voiced a second. All Board members present voted **aye** in a voice vote and the motion carried.

Open Forum: No comments.

Approval of Minutes: Cindy Nugent made a motion to approve minutes from the previous meeting. Robert Bach voiced a second. All Board members present voted **aye** in a voice vote and the motion carried.

Financial Report: Executive Director Shawn Long went over the Financial Reports and line items. Cindy Nugent made a motion to approve the Financial Report. Robin Reynolds voiced a second. All Board members present voted **aye** in a voice vote and the motion carried.

Directors Report: Executive Library Director Shawn Long offered his Directors Report:

Roof Leaking: Over Sunday/Monday, November 3th-4th, the library experienced substantial rainfall that identified three places that allowed water to enter. A very active leak was found in the children's area. Over the course of the day personnel added containers under active leaks that numbered seven in all. The roofing company employed to address the problem found two holes in the roof and those have been patched.

December Meeting: In preparation for the proposed April attempt at reestablishing the library's tax levy Ashley, from EveryLibrary, will attend the December meeting to go over best practices and what the board can and can't do during the election cycle.

Employee Staff Meeting Closure: Tax Levy discussion with the board will dictate the conversation at a planned staff meeting on November 21st at 4:00 pm. Discussion will include a number of issues. The library will close at 3:30pm and reopen after the meeting concludes. The goal is an attempt to provide a preface that will focus on next year and what it may portend for the library including budget issues and regulations as they apply politically to the proposed tax levy.

2025 Budget: The budget rendered downward to an amount that generally will not adversely affect library services. Reflected in the budget are no pay increases for any staff. Cuts to other line items are however part of the calculus.

Salary Classification Change: A compensation reclassification for the library's executive director will be effective January 1st, 2025. The Commissioner's machinations with regards to countywide financial influence coupled with changes in non-exempt financial requirements beyond the library's purview aggregated such that the executive director will be classified as a non-exempt employee. The result is a tabulation of hours worked to include overtime. Currently, the executive director averages ~50 hours per week. Such overtime made require some late year compensation mechanics.

Grants: CFO Teen Mental Health; The library has partnered with the health department and Ste. Genevieve County Memorial Hospital in applying for a CFO Teen Mental Health program. The idea at the present time is to have a traveling mental health library that can be taken to schools. Director Long is currently in talks with Jamie Drury to determine value to students.

Strategic Planning Needs: A tentative version of our Strategic Planning Report is available for review.

Upcoming Programs: December 6th - StoryTime with Santa 5:30-7:00pm.

April 2025 Ballot Initiative: Substantial discussion centered on the April event and the verbiage that shall be contained in public documentation as well as the text that shall appear on the actual ballot. Director Long explained his extended efforts in seeking proper textual and legal content. Upon the conclusion of said discussion Cindy Nugent made a motion to move forward with the results of the ballot initiative discussion and documentation/ballot wording. Robin Reynolds voiced a second. All Board members present voted **aye** in a voice vote and the motion carried.

Library Visits: Real, and virtual, visits remain within favorable parameters. Story Time attendance, library card registration, Hoopla usage, tech assistance requests, and Dial-A-Story usage indicate a good community/library cohesion.

Meeting Adjournment: There being no further business before the board, Cindy Nugent made a motion to adjourn. Robin Reynolds voiced a second. All board members present voted **aye** in a voice vote and the open meeting adjourned at 1:12 p.m. Next meeting is Monday, December 9th, 2024 at noon.

Respectfully:



Robert E. Bach
Board Secretary
Sainte Genevieve County Library

Jean Johnson
Board President
Sainte Genevieve County Library