

STE. GENEVIEVE COUNTY LIBRARY

Board Meeting

Monday, November 15th, 2021

Noon

Be it Remembered: A meeting of the Ste. Genevieve County Library Board was called to order by the Board President Jean Johnson on Monday, November 15th, 2021 beginning at 12:00 p.m. at the Ste. Genevieve County Library located at 21388 Highway 61, Ste. Genevieve, Missouri 63670.

Roll Call: Board Members answering the roll call were Board President Jean Johnson, Cindy Nugent (absent), Robin Reynolds (absent), Melissa Otto and David Woods, Library Executive Director Shawn Long and Assistant Director Lindsey Picou.

Approval of Agenda: David Woods made a motion to approve the agenda. Melissa Otto seconded the motion. Jean Johnson, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Approval of Minutes: Melissa Otto made a motion to approve the minutes and the amended deletion of New Business. David Woods seconded the motion. Jean Johnson, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Financial Report: Library Executive Director Shawn Long went over the Financial Report and line items. David Woods made a motion to approve the Financial Report. Melissa Otto seconded the motion. Jean Johnson, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

Directors Report: Library Executive Director Shawn Long went over the following Directors Report:

New Business

Printer

I spoke with Chrissy from GFI on October 28th we are moving forward with a brand-new Sharp MX-3051. This will offer the same services we currently do only will be a little slower. (It prints 30 sheets per minute instead of 35) However the cost of the Lease is 129.00 (which is an increase) However, the cost per print has gone down significantly. It is so substantial that even with the increase we will save \$119 a month. We should receive the new printer in the next few days.

December Closures

Currently the only days that will be different is December 23 we will close at 5:00 pm instead of 7. Christmas Eve and Day, we are closed and then we will be Closed December 31-January 3.

Old Business

Opportunity

I have spoken with Therese from the Chamber as well as our donor. At this time, the Chamber cannot house any of this equipment but they have agreed to send out a Survey to all chamber members. Our donor has already discussed the donation by the end of the year with Community Foundation of the Ozarks and we are preparing our account in accordance to CFO's plan. Meanwhile I spoke with GFI in regards to a large format printer since this was the piece of equipment which got our Community Services Forum the most excited. After looking at a Ricoh 5160 I discovered a



whole host of issues, including its nearly 10 feet long and requires 12 feet of horizontal space, we would need to print on it daily and swapping out different stock can take 15-20 minutes. We would also need a dedicated computer to host a new software to print from. This sadly makes the Richo 5160 unavailable for us. I don't know if all the staff could know how to print on it with little issue, plus the cost is nearly \$26,000.



However, GFI did give me another option which we will pursue. The Richo MP CW2201SP this is significantly smaller; (we could fit it at the end of our current Desktops) it can be added to our current computers as a print option (we will also password protect the printer this way people don't accidentally print on it) The price is significantly cheaper (\$10,000) and will allow us to serve the needs of the community while also seeing if a better printer is even needed.

Programming

Lunch and Learn

Sadly, our lunch and learn did not get anyone in attendance. I will be working with other organizations though to figure out a better time/topic to attract more people. I will be placing an article in the paper to ensure compliance with the grant we received the money through.

Heritage Festival

We were placed at the Green Tree Traven, couple this with the dreary day and rain we only stayed for roughly an hour before leaving, we had zero people stop and the weather did not help.

Halloween Party

We had approximately 100 attendees at our party! We ordered 9 pizzas to begin with and actually had to order 6 more to ensure we had enough to feed everyone. All attendees loved the party and I have received numerous compliments about the program. This was all Lindsey!

Hocus Pocus in the Park

Had approximately 100 attendees. Well received. Samantha Kertz mentioned that Dick Gremminger has offered the use of the Orris during the winter months. I told Samantha that the remainder of the year is very busy for us but we may screen Frozen in January/February.

Upcoming Programs:

November-International Games Day- November 12 from 3:30-7:00 We partnered with Iggy's Pop Shop to celebrate International Games Day.

November 19- Native American Story Time- Marc Chibitty will be coming Friday evening to do a Native American Story Time. This is an all-ages program.

December-Christmas Program- December 18 We are working on final plans to ensure we don't exceed our capacity limit.

The board then reviewed attendance numbers

Unfinished Business: Nothing to report.

New Business: Nothing to Report

Public Forum: Nobody was in attendance besides those on the roll call.

Meeting Adjournment: There being no further business before the board, a motion was made by David Woods to adjourn at 12:50 p.m. Melissa Otto seconded the motion. Jean Johnson, Melissa Otto and David Woods voted yea on a voice vote. Motion carried.

PRESIDENT – JEAN JOHNSON

SECRETARY - DAVID B. WOODS