

Ste. Genevieve County District Library Board

Minutes

November 19, 2018

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on November 19, 2018 at 1:00 p.m. Those attending were Cindy Nugent, Sheila Powell, Karen Stuppy, Robin Reynolds, and Mary Abts. Others attending were Elizabeth Rudloff, Library Director, and Brad Arnold, Community Center Director. Guest included Jerry Klein.

The meeting was called to order by President Cindy Nugent. Roll call was taken with all members present.

Minutes of the October 8, 2018 regular meeting were presented. Motion to approve the October 8, 2018 regular minutes was made by Karen Stuppy with a second by Sheila Powell. Motion was unanimously approved.

Financial Report:

Elizabeth Rudloff presented the October 2018 Revenue/Expense Report and vouchers. See attached copies. Motion made by Karen Stuppy and seconded by Robin Reynolds to accept the October 2018 Revenue/Expense Report and vouchers. Motion was unanimously approved.

Director's Report:

- The November Director's Report was presented by Elizabeth. Some of the highlights were:
 - Elizabeth submitted the Public Library Survey.
 - Elizabeth dropped off 28 old library computers and/or printers at the Holcim e-recycling event on October 20.
 - Twenty two people attended the Friends of the Library Halloween party and seventeen participated in the library's video game night.
 - Elizabeth attended the Missouri Library Association meeting on October 10 – 12. She attended some strategic planning classes along with other classes.

Unfinished Business:

- The library's humidity level is currently ok with the cooler weather. Brad stated that the Community Center is looking into installing an 'electronic reheat' to the current HVAC system which should keep the humidity level down during the hot, humid weather.
- According to the lease agreement with the Community Center, the library is responsible for the care of the carpet. Elizabeth will apply for a Ste. Genevieve County Community Foundation grant to replace the carpet.

New Business:

- Elizabeth will attend the Missouri Public Library meeting in Columbia, MO on December 6 & 7.
- Elizabeth is applying for a Ste. Genevieve County Community Foundation grant to re-do the children's area of the library.
- Elizabeth is currently working on the 2019 budget.

Public forum:

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- Jerry Klein stated that the Friends of the Library will be participating again this year in the Holiday Festival on the week end of December 8 & 9. They will have 'reading to children' events during the festival.

Sheila Powell made a motion to go into a closed session at 1:40 p.m. with a second by Robin Reynolds. Roll call vote: Cindy Nugent-yes, Sheila Powell-yes, Karen Stuppy-yes, Robin Reynolds-yes, Mary Abts-yes. All in favor. Motion passed.

Submitted By:

Mary Abts, Secretary

Cynthia Nugent, President