

Ste. Genevieve County District Library Board
Minutes
December 10, 2018

Ste. Genevieve County Library Board met at the Ste. Genevieve County Library on December 10, 2018 at 1:00 p.m. Those attending were Cindy Nugent, Sheila Powell, Karen Stuppy, and Mary Abts. Robin Reynolds had an excused absence. Others attending were Elizabeth Rudloff, Library Director, Brad Arnold, Community Center Director, and Garry Nelson, Presiding County Commissioner. Guest included Richard Fieg and Bob Nugent.

The meeting was called to order by President Cindy Nugent. Roll call was taken with members present as mentioned above.

Minutes of the November 19, 2018 regular meeting and closed session meeting, and the November 26, 2018 special meeting were presented. Motion to approve all three minutes was made by Sheila Powell with a second by Karen Stuppy. Motion was unanimously approved.

Financial Report:

Elizabeth Rudloff presented the November 2018 Revenue/Expense Report and vouchers. See attached copies. Motion made by Karen Stuppy and seconded by Mary Abts to accept the November 2018 Revenue/Expense Report and vouchers. Motion was unanimously approved.

Commissioner's Report:

- Garry Nelson made some comments regarding the letter of intent presented by Elizabeth Rudolph and Karen Stuppy to the commissioners at their November 29, 2018 meeting. Garry stated that the Intergovernmental Agreement between the Library and the Community Center will stay the same. The Limited Use Agreement between the two parties is negotiable. Garry was excused from the meeting at 1:36 p.m.

Director's Report:

- The December Director's Report was presented by Elizabeth. Some of the highlights were:
 - The video game night held on November 30 was well attended.
 - Elizabeth attended the MO Public Library meeting in Columbia, MO.
 - Richard Fieg, Friends of the Library, gave a presentation on his hopes to start having library sponsored 'star parties' using the Library's telescope. Richard left the meeting after his presentation at 1:50 p.m.

Unfinished Business:

- Elizabeth is working on a grant to re-do the children's area of the library. She is also working on the 2019 budget.

New Business:

- Bryan Gegg and Elizabeth are looking into having an additional camera installed that would view the DVD area of the library because some DVDs were stolen. None of the current cameras view this area. It is estimated that a new camera will cost around \$400.

Public forum:

- There was no public forum.

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Additional:

- Brad discussed some issues regarding the Limited Use Agreement between the Library and the Community Center. The Library will need to get their own time clock or keep track manually on paper, get its own credit card and checking account, and will need to apply for its own Federal Tax ID # since it is a district.

Robin Reynolds arrived at 2:15 p.m.

- It was decided that the Community Center will continue to do the payroll and checks for the Library until the Library applies and receives its own federal tax id #. A new agreement between the Library and the Community Center will then be negotiated and signed.

Mary Abts made a motion to adjourn the meeting at 3:05 p.m. with a second by Karen Stuppy. Motion was unanimously passed.

Submitted By:

Mary Abts
Mary Abts, Secretary

Cynthia Nugent
Cynthia Nugent, President