

Sainte Genevieve County Library
Open Meeting
Board of Trustees
December 12, 2022

Be it Remembered: A meeting of the Sainte Genevieve County Library Board was called to order by Board President Jean Johnson on Monday, December 12, 2022 beginning at 12:03 p.m. at the Sainte Genevieve County Library located at 21388 Highway 32, Sainte Genevieve, MO 63670.

Roll Call: A quorum was established as board members President Jean Johnson, Cindy Nugent, Robin Reynolds, Melissa Otto, and Robert Bach answered *aye* to a roll call vote. Executive Director Shawn Long, Assistant Director Lindsey Picou, and Adult Services and Technology Aide Kim Rapp were in attendance.

Approval of Agenda: Cindy Nugent made a motion to approve the agenda. Melissa Otto voiced a second. All board members present voted *aye* in a voice vote and the motion carried.

Public Comment: No members of the public were present.

Approval of Minutes: Cindy Nugent made a motion to approve the meeting minutes. Robin Reynolds seconded the motion. All board members present voted *aye* in a voice vote and the motion carried.

Financial Report: Executive Director Shawn Long went over the Financial Report and line items. Melissa Otto made a motion to approve the Financial Report. Cindy Nugent voiced a second. All board members present voted *aye* in a voice vote and the motion carried.

The Election of Officers and Conflict of Interest agenda items were addressed at the November meeting.

Directors Report: Executive Director Shawn Long offered the following Directors Report:

New Business

Building update

Our front doors have finally given up on us. Greg the maintenance employee for the community center is working with a company out of Festus to completely rebuild the hardware with new stuff. According to the company this is the Cadillac of doors and only has a certain amount of “pops” and after that number is exceeded the hardware needs to be replaced. After 22 years it finally happened! They are also working on completely replacing all the ceiling tiles. The order is being placed and when it finally comes in they will more than likely utilize a Sunday to replace all of these tiles.

Finally we discovered that the Black Mold Liz discovered in 2018 came back. Greg did come

and hopefully fixed the issue, as well as fix a window sill that was a concern.

Speakers

Our speakers have been set up! We utilized them for our Santa program as well as playing music throughout the evening.

Budget

Attached for review

New Employee

At present time we have hired Asa Lemons to be our Part Time employee. We hired him on with the expectation that he will continue the tech classes in 2023, Catalog after training is completed and assist with planning and implementation of current and future programs.

Bloomsdale

Order has been placed and I am working on finalizing all of the hookups needed in the coming weeks.

Our last day will be December 14th and after that we will close its doors and work on removing everything from the room. After we have left the only thing remaining in it will be the Countertop.

Charlie Cart

We were able to secure a donation for our Charlie Cart project and the donor also asked that we utilize some money and purchase a large laminator with some of the remaining funds (this has been asked for by the community) I am working on getting the PO sent and it will be shipped within the next few weeks. We have already been in discussion with 3 organizations, and 1 business who is interested in utilizing this as an education component in the community.

Candle Making

Assistant Director Lindsey Picou experienced an immense success with candle making such that additional candle-making events shall be forthcoming. Some requisite components shall be purchased to support these events that fall well within budget constraints.

Programming

December 8th- StoryTime w/Santa- Was very successful had roughly 100 kids in attendance.

January-We will be taking a break from all programming minus StoryTime in January. The goal is to utilize this month as a Planning Month for the entire year.

Story Time Attendance

Kudos to Lindsey for her hard work; there was an increase of 18% in November StoryTime numbers over November of 2021.

YA Book Box numbers remained near static compared to last year.

Major Monthly Program Statistics remained within reasonable parameters.

Old Business

Community Foundation Grant

The artist is hoping to have this done by December 20th.

Library Card Registrations were down a bit from the same period last year but remained within expectations.

Our **TREE** (for the children's area) is nearing completion with only a few small steps needing completion.

HOOPLA data remained respectable with numbers just under October's total but the annual *New User* count thus far remains respectable.

Library visitors are an estimate for November due to the issues with the front doors; door counter batteries died.

Unfinished Business: Robin Reynolds indicated the possibility of sharing various design patterns for the libraries 3D printer. Kim's last day with the library is the 20th and she shall provide some refreshment for the occasion.

New Business: Melissa Otto indicated questions from outside sources linger on a particular book. Graphic novels have been popular with a wide range of age groups, including adults, yet some have need of review and discussion, and possible action. Library policy may be reviewed.

Next Meeting: The board came to a consensus to have the next meeting Monday, **January 9th, 2023** at noon.

Meeting Adjournment: There being no further business before the Board, Cindy Nugent made a motion to adjourn. Melissa Otto voiced a second. All board members present voted *aye* in a voice vote and the Open Meeting adjourned.

Jean Johnson
Board President
Sainte Genevieve County Library



Robert E. Bach
Secretary
Sainte Genevieve County Library