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LIBRARY REPORT
PROGRAM & FUTURE SERVICE PLAN
FOR
STE. GENEVIEVE PUBLIC LIBRARY
12/17/2024

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EXECUTIVE SUMMARY

The Ste. Genevieve Public Library Space Study and associated Professional Design services were designed to facilitate a community-focused design process. This resulted in a County Public Library Facilities Master Plan for the Ste. Genevieve Public Library.

- The purpose of this report is to guide Ste. Genevieve Public Library Board and Ste. Genevieve County in envisioning, planning, and implementing 21st Century Public Library Services.
- Ensure that the Ste. Genevieve County Public Library can accommodate the growing service, program, facility, and technology needs of its residents.
- Address needs of the Ste. Genevieve Library Space deficiencies over the next ten to 15 years, including community needs, funding, and sustainability.
- Assist Ste. Genevieve County in envisioning a sustainable future when planning and completing future infrastructure improvements.

Our efforts covered two major functions: to develop an integrated, coordinated, and consistent long-term plan of action, and to facilitate adaptation of the library to environmental change.

Goals of the Conceptual Service Plan

The utilization of the existing site and library required a concentrated effort to plan holistically. The conceptual design incorporated the needs of the local users, friends' group, library staff and community. We pursued a strategy to improve library building function(s) and ensure the service fulfills its adaptive mission.

- The development of library services are a strategically oriented undertaking that can go far beyond the mere collection of books or computers.
- The Ste. Genevieve Branch Library, for example, needs a large and flexible meeting space to be used by low- and middle-income teenagers and adults.

This library commons (included in this document) offers considerable space for youth services. However, it is difficult to locate this function on the current site. Without this addition, the entire library can be dedicated to youth services only. However, this will reduce services to adult and senior users.

Our goals were developed during the first phase of work and ironed out as follows:

Goal #1: Develop Conceptual Service Plan to Make the Library More Effective

The task of analyzing user space needs and detailing environmental changes is too difficult to be performed by county management alone. Ste. Genevieve Public Library, therefore, contracted our team to study and conceptualize the internal and external library environment.

1. We analyzed the Ste. Genevieve Library Space: Utilizing Characterization Exercises. This included focus groups and discussions regarding the Strengths, Weakness, Opportunities and Threats.
2. Held public meetings, gained input and feedback from members of the public (including the Friends of the Ste. Genevieve Library and Library Board Members).
3. We worked with Ste. Genevieve staff to conceptualize future services.
4. Analyzed the context, conditions, requirements, and budget implications to improve the library.
5. We held design charette's to conceptualize the library program (list of spaces dedicated to library services including seating, meeting, reading, working and computer use).
6. We developed block plans or preliminary layouts based on the user needs, community input and openness.

Goal #2: Evaluate the Ste. Genevieve Public Library current state against the Conceptual Service Plan (visualized in this document)

What the community truly values can be difficult to pin down and complicated to design. Our work analyzed the value of the current library by analyzing the recreation building, location, parking, and community needs.

1. We have prepared a functionally coordinated set of service needs and conceptual plans for this small library.
2. We set out to increase library services by testing the layout of the library with the adjacent Gym. This provides a platform to visualize the community needs.
3. We established close ties with the community, we gained feedback on the current site of affairs. We could see that downtown Ste. Genevieve could benefit from an after-school location.
4. We developed a conceptual design approach that is included in this document.

Goal #3: Recommendations and Cost Estimate

In practice, the financial and quantitative aspects of functional library planning become progressively detailed as the space programming process continues, culminating in very detailed design layouts that constitute the overall project cost estimate. Since this is a pre-planning exercise, our budgets were developed to predict capital improvement costs by testing the layout of furniture, building systems and potential expansion options.

Considering that the County's Budget may never have seen, much less prepared, long-range financial strains or needed investments for this county library, drawing them up was a useful activity.

- This document will help the County's decision makers extend the time horizon of its financial planning.
- We tested conceptual designs to engage the user, improving the conditions of the building and site.
- Ste. Genevieve Public Library Board and Leaderships can deliver new services and improve library functions.
- This is a user focused approach that reflects on the types of users and needs that will be designed into the future library.



MODERNIZE THE RECREATION CENTER

CURRENT SPACE, FUTURE GOALS

Building on the extensive research and observations, the planning work outlined here aims to enhance both the space and services of Ste. Genevieve County Public Library. The qualitative approach includes a thorough review of current library operations, followed by the development of innovative design concepts for potential space optimization.

The community can focus on these strategic improvements. Together we aspire to create a more functional, inviting, and adaptable library environment that better serves the residents of Ste. Genevieve County.

Current Space

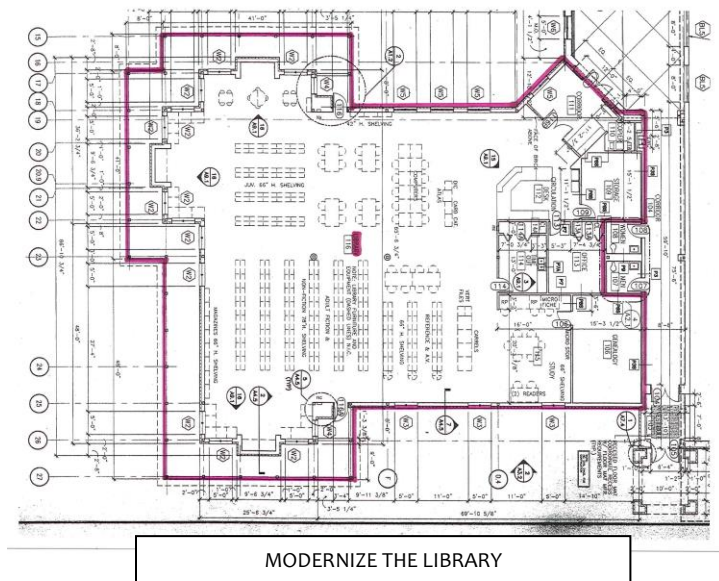
The Ste. Genevieve County Public Library's current size of 4,850 gross square feet presents considerable opportunities for modernization. Originally constructed as part of the Ozark Regional Library system, it was designed with limitations that hinder the ability to effectively serve the growing needs of local families, students and community members seeking services.

To adhere to the library standards, the town should provide a minimum of 1 square foot of library space per capita. However, the July 7, 2023 census indicates that Ste. Genevieve has a population of 18,642 residents. Unfortunately, the current library configuration results in a significant shortfall of approximately 13,792 square feet, meaning the space available for community use is only about 26 percent of the recommended amount, whereas it should ideally be roughly 70 percent.

To address the discrepancy in available space, we propose the creation of branch locations with quiet meeting areas, such as silent rooms, which would foster a conducive environment for study and local families. Additionally, expanding the existing library's outdoor community spaces presents a cost-effective solution to enhance accessibility and encourage community engagement, particularly for adult learners and after-school activities.

Setting Future Goals

During the initial visit, we listened to the library board, community members, library staff, volunteers and community stakeholders. We held a series of Visual Scans with concerned citizens who are seeking to improve Ste. Genevieve as a destination and the library as a community resource for local folks; it is part of the fabric of the city neighborhoods and county life.

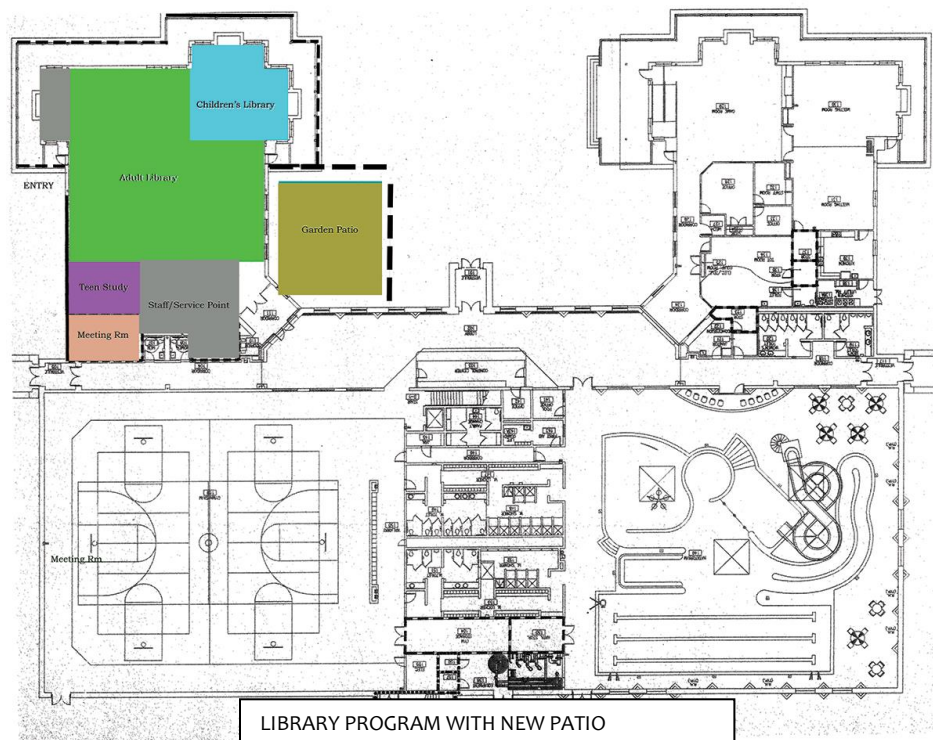


The process was a dynamic dialogue with community representatives that provided a variety of insights.

The project team's goals outline a comprehensive vision for the Ste. Genevieve Public Library, emphasizing modernization to enhance accessibility and meet community needs. Key priorities should be focused on:

1. **Building Renovation:** Upgrading the current building to fulfill basic spatial requirements is crucial. This includes:
 - Improving meeting spaces to serve diverse community functions.
 - Addressing entrance accessibility issues, including the construction of an ADA-compliant ramp.
2. **Dedicated Spaces:** Establishing clearly defined areas for children, teens, and genealogy research will create an inviting environment for all age groups. Acoustic panels and modern shelving should be integrated into children's spaces for better functionality.
3. **Cultural and Educational Programs:** Expanding program offerings will enhance community cultural experiences. This should include educational workshops, art exhibitions, and digital literacy programs.
4. **Integration of Digital and Physical Collections:** Capturing the need to seamlessly connect digital offerings and physical resources will improve user accessibility. Creating dedicated spaces for tech assistance and online access is vital.
5. **Funding Considerations:** Given the library's financial constraints, advocating for increased funding is essential, particularly to support high-priority items like staff space improvements and significant storage solutions.

Visualization of the Library Incorporating the Patio

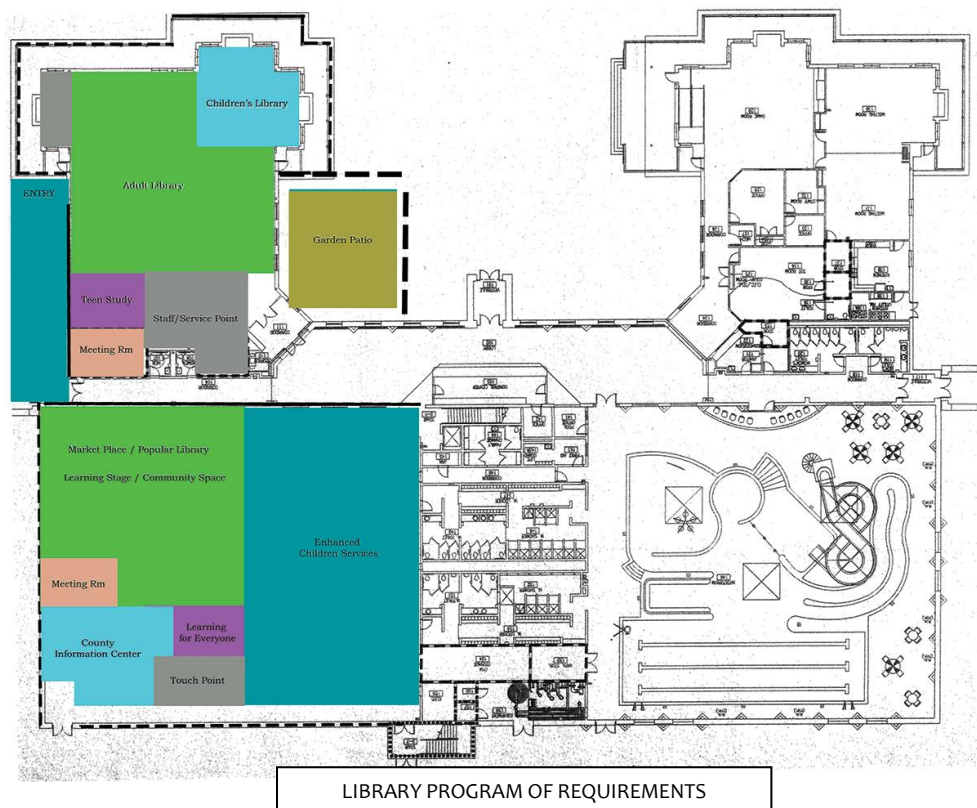


Setting Future Objectives

The project team has identified key objectives for the library's development. Below is a visualization incorporating the existing Gym space into the library plan.

- **Building Renovation:** Explore options for renovating the existing facility.
- **Modern Service Plan:** Generate support for a public library service plan featuring contemporary services and programs.
- **Space Expansion:** Design library spaces accommodating reading, creative work, digital tasks, and homework.
- **Cultural and Educational Enhancement:** Enhance the library's capacity to offer diverse cultural and educational programs.
- **Meeting Spaces:** Increase the number of indoor and outdoor meeting spaces, potentially utilizing the gym.
- **Improved Access:** Assess and enhance the main entrance, including parking and traffic flow, ensuring accessibility for all visitors.
- **Staff Planning:** Develop a staff space plan to streamline circulation, program development, and management.
- **Children's Area Redesign:** Rethink the children's space to include distinct areas for Storytime and tutoring services.
- **Adult Non-Fiction and Genealogy Space:** Allocate more space for adult non-fiction and genealogy resources.

Visualization of the Library Incorporating; the True Needs of the Community



- **Digital Access Expansion:** Expand resources for digital services, including a hub for audiobooks and eBooks.
- **Entrance Accessibility:** Improve access between the library, gym, and recreation center, including pedestrian pathways to the library porch.

Getting the most from your library

The project's work has raised several significant questions regarding strategies for the Ste. Genevieve Library and Recreation Center to better serve our community.

- How can the Ste. Genevieve Library and Recreation Center be made more accessible, comfortable, welcoming, and useful?
- How can we expand educational and cultural experiences in Ste. Genevieve County (e.g., educational events, book sales, art programs, food festivals, and eBook parties)?
- Is it feasible and prudent to expand into the Recreation Center Gym?
- Can the Gym area serve as a meeting space and summer reading center?
- How does the library's lack of funding impact access to its services?

We aim to enhance educational and cultural experiences within Ste. Genevieve County by introducing a variety of services, events, including educational workshops, book sales, art exhibitions, food festivals, and eBook parties.

Additionally, we will evaluate the feasibility of utilizing the Recreation Center Gym as an extension of the library. This expansion could provide a versatile space for meetings, summer reading programs, and book sales.

The library board and staff are eager to explore how the library's current funding limitations affect access to its services and resources and identify steps to mitigate these constraints. Our collaborative approach will be supported by comprehensive data collection, community surveys, and focus groups.



The following pages summarize the group meetings, Visual Scan®, and discussions with community stakeholders, facilities planning committee and library board and staff. It is the first step in a process in which we will discover how to meet both space and service needs within the newly envisioned Ste. Genevieve Public Library.

BACKGROUND

The Ste. Genevieve Library, originally located in downtown Ste. Genevieve, is now located in the Ste. Genevieve County Community Center. It replaced the City Library in 1999. The Ste. Genevieve Public Library also provides neighborhood services with lockers in Bloomdale.

The library was moved to the County Community Center through a gift. It remains part of the County of Ste. Genevieve but it has an independent board.

The current library facility was constructed in 1999 as part of a gym and pool complex. The upgrades to the library facility have happened incrementally including light updates in 2007(estimated) Walls were painted in 2017, Carpet/Flooring replacement in 2019 and furnishing upgrades in 2021.

In 2024, our team completed a series of investigations regarding architecture and space planning. This work included professional assessments of the building and stakeholder meetings with the public both onsite and online.

- During 2024, we surveyed the community, held public meetings and scanned the building with local community members.
- In 2024, we shared our analysis with the public and received feedback.
- Throughout the process Ste. Genevieve Public Library staff helped us determine the needs of the community and the requirements of the building/site.
- The current library is 25 years old.

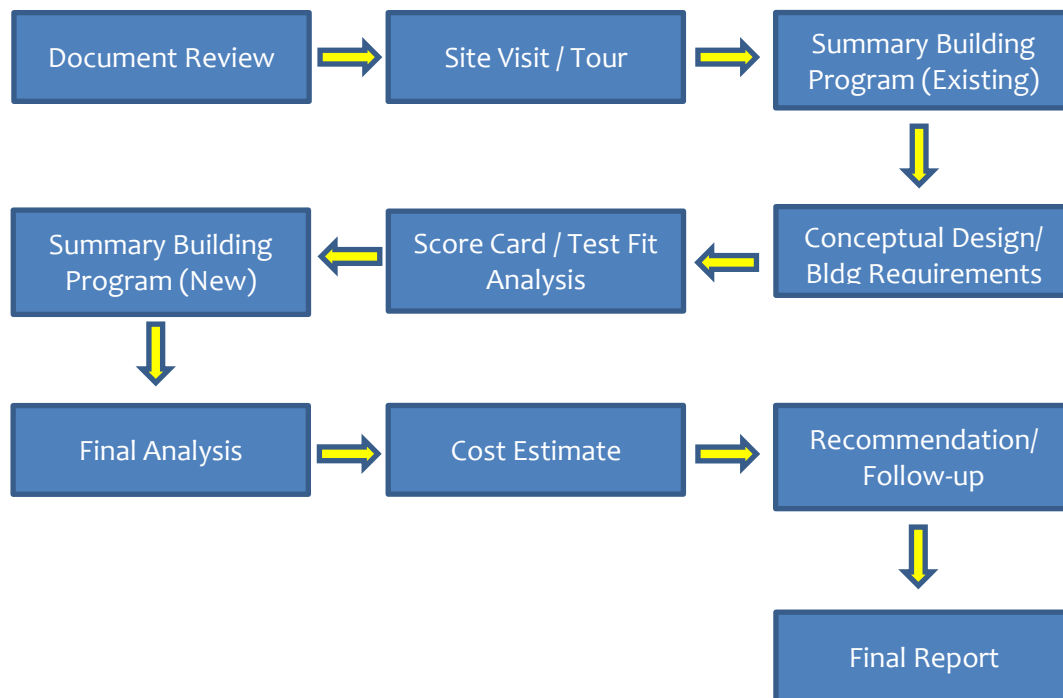


METHODOLOGY AND TOOLS

This section describes the tools and methods used by the team to develop the requirements for future Ste. Genevieve Library – i.e., the spaces and functions to be offered, as well as the space needed for those offerings. This section describes the approaches used to assess the existing facility’s ability to meet the requirements and accommodate the services, while creating a successful process for bridging the identified gaps between the current library and the updated, renovated or complete replacement of the library that Ste. Genevieve Public Library intends to build to serve Ste. Genevieve in the future.

Process Flow

The illustration below captures the conceptual design flow of the project, from information gathering, conceptual design, and analysis of our hypothesis.



Document Review

As previously mentioned, one of the aims of the Study was to define the future library service needs for the community to gauge the current facility’s ability to meet them. To best address that aim, the team began its work by gathering information from Ste. Genevieve Public Library that provided history of the County, City, the community center building and the services offered by the library.

- Ste. Genevieve Public Library provided the team with previous documentation developed by the staff to eliminate the need to “reinvent the wheel.”

- Additional material was gathered throughout the project in the form of questionnaires from staff (identifying number and duties of staff, inventory of books, computers and other resources, and a variety of current and future priorities) and in response to specific questions about customer needs, the city, rural areas and the facility.

Site Visit/ Tour

After reviewing the literature provided by the library, the library consultant performed a site visit to the Ste. Genevieve Public Library. During the site visit, representatives from the library's administration and the library board toured the outside and inside spaces, asking questions, observing existing conditions and use patterns, and truly seeing the building with new eyes to recognize what was working and what was causing a barrier to use. Photos and detailed notes were taken during the tour, and open questions were noted so additional information could be gathered later.

- The consultant team performed a preliminary review of the facility's spaces ; overall building condition, and recorded their results in text and photographically.
- This information, along with the consultant's site visits provided primary source material for later reporting and assessments and enabled community discussions about priorities for the future Ste. Genevieve County Library.

Summary Building Program – Existing Facility

The data gathered and synthesized during the document review and the site visit activities was used by the team to draft the Summary Building Program. This document, which is used by space planners to identify how functions of a building are to be used, included a list of library services and functions, and outlined the square footage needed for each.

In addition to the space requirements, the Summary Building Program helped us conceptualize the number of linear feet of shelving, the number of customer seats offered, and the number of staff expected/accommodated in the current facility.

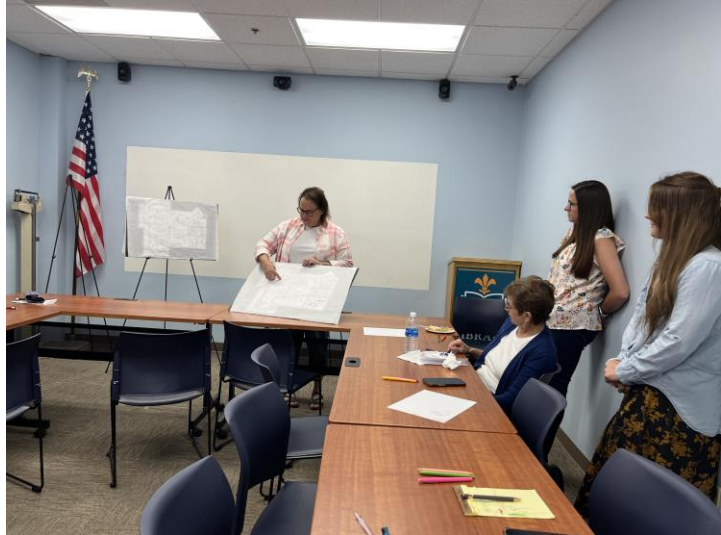
Conceptual Designs with Stakeholders

Working with Members of the Friends of the Ste. Genevieve Public Library and the public, the consultant team walked the group through the process of visualizing and designing spaces that would meet the priorities and needs identified in the previous section. The result was a professional rendering of space needs.

Conceptual Designs with Public Library Staff

Using the requirements established during the Conceptual Design Requirements stage and the information from the previous stage of planning, the consultant team worked with Public Library staff to develop enhancements to the designs created by the stakeholder group.

- They performed additional blue-sky thinking to think beyond the work of the stakeholder group to address issues that were unknown to the stakeholders.
- The results helped test the conceptual program and designs, enhancing the layouts of furniture in the Public Library.



Test Fit Analysis

Once the conceptual design was created and enhanced with the assistance of Public Library staff, the consultant team took the resulting designs and produced more fully developed library space plan including all the elements identified throughout the process.

- These designs were then “tested” to determine if the existing site and building could accommodate the added features within the existing space.
- If the existing site could fit the new conceptual design with additions and/or substantial renovations to the space.
- The consultant team analyzed the functionality of each design to determine their assessment and overall favorability.

Summary Building Program – New Facility

For each of the passing, or favorable designs (those with positive outcome results that also “passed” the test-fit process), the consultant team translated the preliminary designs into the Summary Build Program table.

TOOLS

Modes of Engagement and Conceptual Design Requirements

To develop a deeper understanding of how customers interact and engage with staff and the library spaces, the consultant reflected on the Modes of Engagement (Modes) or use of the library space. The Modes helps space planners to think about the intention or purpose behind each space and plots them on a grid five-point grid. The Modes are:

- Social: Noisy environment for socializing (café or areas to read newspapers and chat)
- Presentation: Meeting space for events and programming
- Reflective: Quiet space to read, work or quiet entertainment
- Touch point: Public Library service point both physical and virtual
- Collaborative: space for small meetings, parallel work, computer work, etc.

Here we learned that the library and site are interchangeable. The outside of the library can be just as important as the inside. The porch and parking lot and use of landscaping can have a big impact on the library. The courtyard is a diamond in the rough.

STE. GENEVIEVE CONCEPTUAL SERVICE PLAN DOCUMENTATION
STE. GENEVIEVE COUNTY PUBLIC LIBRARY

LIBRARY PROGRAM OF NEEDS

STE. GENEVIEVE LIBRARY PROGRAM AREA SIZE SUMMARY									COLOR
#	Department Name	Area Name	L.F. of Shelving	Seating	Staff	Room or Area NASF	Subtotal NASF	GSF	
1. Retail Space / Library Bookstore Area							1,800		
101		Friends Space TBA (Coffee or other)				1,000			Social Space
102									
103									
104		Bookstore Display and Counter Area				500			
105		Bookstore Seating Area		4		100			
106		Bookstore office/storage/workroom				200			
2. Community Space							1,110		
201		Help Desk/Reception			1	100			Collaborative Space
202		Group seating		6		150			
203		Open Group Commons/Flex Space		8		200			
204		Flexible Table Seating		12		300			
205		Lounge Seating		8		360			
3. Shared Meeting Room							1,625		
301		Meeting Rm - Adult Program Area		55		1,375			Presentation Space
302		Meeting Rm - Kitchenette and Storage				250			
4. Touch Point/Circulation							340		
401		Circulation desk(s) w/Security			1	200			Touch Point
402		Self Check-in/Check-out Stations				80			
403		Pick up Reserves Shelving (low)				60			
5. Market Place / Popular Library							1,358		
501		Latest releases Paperbacks (new books)	140			98			Collaborative Space
502		Stand-up Computer Bar		6		210			
503		Info Commons/Flex gathering space		6		210			
504		Flexible Table Seating		10		350			
505		Lounge Seating		8		280			
506		Periodicals Collection & Seating		6		210			
6. Reference/Information Center							2,088		
601		Touch Point - Ref. Desk & MF mach.		10		350			Reflective Space
602		Information Commons (public computer seating)		10		350			
603		Printer/Copier/Scanner area				200			
604		Computer Literacy Room for 12		12		360			
605		Reference Collection, Shelving	8			8			
606		Reference Seating		8		200			
607		Group Study/Meeting Room for 6 (1)		6		150			
608		Quiet / Silent Study		8		320			
609		Flexible Study Space-movable barriers		6		150			
7. Adult Collection and Seating							1,480		
701		Touch point/Service Desk				-			Collaborative Space
702		Non-Fiction, Special Collection Shelving	500			450			
703		Fiction Collection Shelving	500			450			
704		Media shelving	130			130			
705		Lounge Seating		8		240			
706		Flexible Table Seating		6		210			
8. Learning for Everyone / Maker Space							450		
801		Hands-on Work Center		15		450			Presentation Space
9. Children Services							1,392		
901		Program Room Storage/Sink				200			Reflective Space
902		Juvenile Fiction shelving	100			70			
903		Juvenile Non-fiction shelving	60			42			
904		Juvenile Media shelving	60			60			
905		Juvenile Computer Seating		12		300			
906		Table Seating		4		100			
907		Baby Pen and Stroller Parking				120			
908		Children's Hub / Story Hour (Circle)		30		500			
10. Young Adult Cube							405		
1001		YA Fiction/Nonfiction Shelving	50			35			Collaborative Space
1002		YA Media Shelving	15			10			
1003		Media Productions Space		1		60			
1004		Flex Seating		10		300			
11. Library Administration							700		
1101		Director's Office			1	160			Staff
1102		Reference Dept Head			1	120			
1103		Children's Department Office			1	120			
1104		Library Assistants			3	120			
1105		Part time Library Assistants			1	80			
1106		Office Storage				100			
TOTAL BUILDING			1,563	275	9		12,748	17,210	

MODES

TOUCH POINT
REFLECTIVE
COLLABORATION
PRESENTATION
SOCIAL

RISK ANALYSIS

Our team analyzed how to use the existing site effectively. We sought to make the existing site into a full-service library. However, the overall size limits our ability to provide the County with a conceptual design solution.

- Adding a space to the recreation center provides a space after school and a community focused version of the library.
- We tested the existing Gym to illustrate the space required for the County to provide a flexible meeting space, children's, teens and common work areas.

Both concepts move the library toward our goals as stated in this document. Fortunately, there are sites in Ste. Genevieve County that could support a library collaboration project. There are two or three vacant buildings that can be redeveloped as a community library with a full service offering in Downtown Ste. Genevieve.

- The conceptual designs can be broken into zones of activity or modes of engagement.
- The lessons learned from this project should be applied to a location.

Results from Conceptual Planning Efforts

Our program plan provides a new configuration of the library, increasing the delivery of adult and youth focused services by **approximately 231% (as measured by seats)**.

- While our ambitions were limited because of the site, we envisioned an expansive program plan that incorporates the Gym for library use, including a design for a common area / flexible meeting space.
- Our plan fits in with Ste. Genevieve's ambition to be a growing space to work independently.
- We are increasing access to local resources (internet, computers, technology, books, media and job resources) and offer common spaces for use.
- The primary advantage of the test conceptual service plan is that it lists all of the opportunities. The program will provide the optimal amount of individual and youth seating spaces.
- The plan will convert inefficient spaces and build community focused spaces/services in ways that provide for future use. This provides a new learning stage and a visible teen activity area, along with improved access for customers desiring ADA accommodation.
- A new ADA compliant entrance will enhance access to the community center.

- The site does not limit expansion plans for the library, and there are additional parking spaces. This is a luxury for many communities. Thus, to make this plan workable, the Community Center Gym can be modernized.
- A well-designed adult-focused collaboration and programming areas would provide for more space for everyone.
- Alternatively, moving to another site/building would add space, more efficient operations, and opportunities to provide more outreach services.
- Staff support areas could be designed for greater efficiency, creating a new desk. The break room can be integrated better into a workroom. This will enable the library to realign job functions to provide more engaging customer experiences, technology assistance, and innovative programming, along with the ever-important focus on improving reading, writing and literacy skills.

Challenges

In the existing building, the youth and the adults cannot be separated because the children's area is open to the rest of the space. Providing acoustic barriers requires rethinking the layout of the adult spaces as well as the mechanical and lighting infrastructure, which cannot fit without an addition to the building. The new plan could move the children's area to a new addition, creating a natural division.

- The new plan will define the young adult seating areas. It will provide superior acoustics in the building, including a separate zone for the youth and the adults.
- The library does not have any group study rooms. This project will add a large flexible learning stage to enable the library to offer the community workspace and/or event space opportunities.

Additional program considerations include the following:

- The porch space can be reconfigured to provide outdoor seating and connected with the Patio concept.
- Entrance to the library, parking, landscaping and site amenities need be designed to improve universal access.
- Signage can be added to the front of the building and parking lot to maximize impact of the library's front facing façade.
- The Gym needs to be updated. *This is an opportunity to hit two birds with one stone.*

STE. GENEVIEVE CONCEPTUAL SERVICE PLAN DOCUMENTATION
STE. GENEVIEVE COUNTY PUBLIC LIBRARY

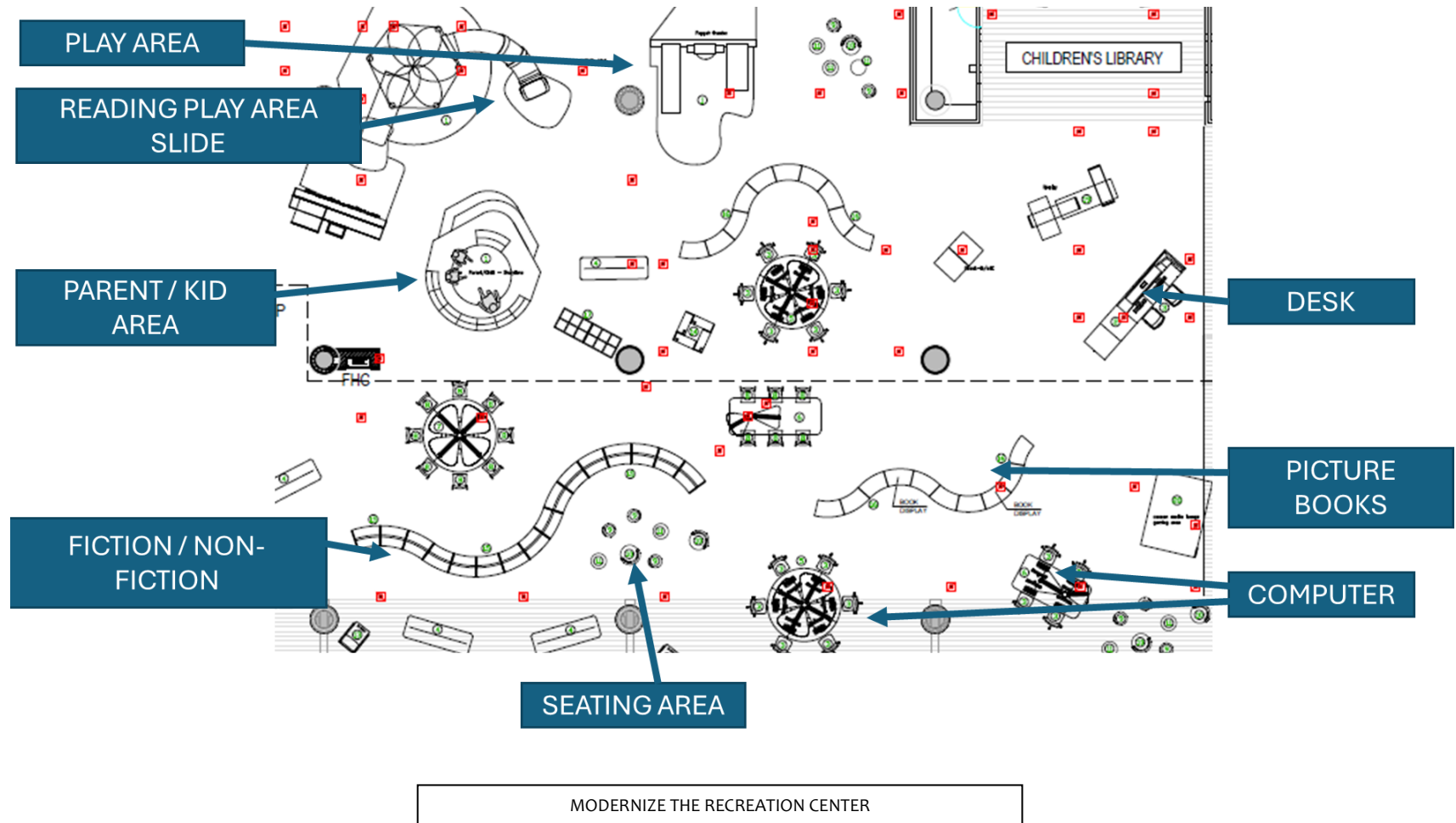
EXISTING LIBRARY PROGRAM

STE. GENEVIEVE LIBRARY							
PROGRAM AREA SIZE SUMMARY							
#	Department Name	Area Name	L.F.of Shelving	Seating	Staff	Room or Area NASF	Subtotal ASF
1. Retail Space / Library Bookstore Area							40
111		Entry				20	
		Bookstore Display				20	
2. Staff Space							560
109		Storage				120	
110		Copier				60	
112		Help Desk/Reception			2	120	
113		Staff Office			1	60	
113a		Staff Office			1	60	
114		Breakroom				80	
114a		Staff Office			1	60	
3. Study Area (teens)							270
115		Study Area (teens)		8		200	
		Microfiche				20	
		Carrels		2		50	
4. Adult Library							1,842
116		Carrels		4		100	
		Vertical Files				80	
		Reference & AV	450			450	
		Adult Fiction	480			480	
		Adult Non Fiction	720			720	
		Magazines	12			12	
116		Large Table (2 four tops)		8		200	
		Computer Table		10		300	
		OPAC, Atlas and Catalog Materials		3		90	
		Four Seat Tables		16		560	
5. Children's Area							1,520
116		Children's Collection	450			450	
		Four Seat Tables		8		200	
		Round Table		4		100	
		Alcoves		6		210	
		Craft Table		10		350	
		Play Tree		6		210	
6. Meeting Room							408
106		Meeting Room		24		408	
7. Library Administration							210
		Director's Office			1	100	
		Reference Dept Head			1	100	
		Office Storage				10	
							-
TOTAL BUILDING			2,112	109	7		4,850

The Future Learner



Visualization of the Future Library



Summary Library Program Investments

Program	Priority	Financial Cost
I. Current Building Renovation	High	\$\$\$
1. Offer more accessible meeting spaces	High	\$\$\$
2. Investigate improving entrance, porch & parking	High	\$\$\$
3. Construct a ramp to meet ADA code (if entrance is moved)	High	\$\$
4. Create a staff space to plan and improve services	High	\$\$\$
5. Improve access to enter Library	Low	\$\$\$
6. Create pedestrian access to Library Porch	High	\$\$
A. Add amenities to the side porch for comfort	Low	\$
7. Add dedicated library signage to all sides of building	High	\$
A. Improve signage throughout entire library for ease of use	Medium	\$
8. Upgrade shelving for ADA compliance & ease of use	High	\$\$\$
9. Redesign the front desk area for both patron use & staff security & safety	High	\$\$
A. Upgrade security cameras	High	\$\$
10. Improve Courier storage area and streamline it for staff use	Medium	\$\$
11. Add significant storage for staff use	High	\$\$
12. Add more multigenerational space (this includes individual & tutor areas)	High	\$\$
II. Improve Childrens Space	High	\$\$\$
1. Add acoustic/noise reduction panels to the children's area	High	\$\$
2. Replace dated shelving	High	\$\$
3. Add more children's spaces	High	\$\$\$
4. Add a dedicated Story Time room	High	\$\$\$
III. Teen Space		
1. Add a dedicated Teen Space	High	\$\$\$
2. Add more shelving for the Teen Collection	Medium	\$\$
IV. Improve cultural & educational programs	Medium	\$
1. Offer more programs for our community	Medium	\$
2. Expand Teen Programs & services	High	\$\$\$
V. Improve the Digital Collection	High	\$\$
1. Fully integrate both the physical & digital collection for patron ease of use	High	\$
2. Expand Digital offerings to community	High	\$
3. Create a space for digital literacy & integration	High	\$\$\$
A. Add a Tech assistance location	High	\$\$
V. Add a dedicated Genealogy area to properly secure the collection	High	\$\$\$
VI. Seek a Downtown location for Library resources to compliment an upgraded main branch	Medium	\$\$\$

STE. GENEVIEVE CONCEPTUAL SERVICE PLAN DOCUMENTATION
STE. GENEVIEVE COUNTY PUBLIC LIBRARY

Program	Priority	Financial Cost
I. Current Building Renovation	High	\$\$\$
1. Offer more accessible meeting spaces	High	\$\$\$
2. Investigate improving entrance, porch & parking	High	\$\$\$
3. Construct a ramp to meet ADA code (if entrance is moved)	High	\$\$
4. Create a staff space to plan and improve services	High	\$\$\$
5. Improve access to enter Library	Low	\$\$\$
6. Create pedestrian access to Library Porch	High	\$\$
A. Add amenities to the side porch for comfort	Low	\$
7. Add dedicated library signage to all sides of building	High	\$
A. Improve signage throughout entire library for ease of use	Medium	\$
8. Upgrade shelving for ADA compliance & ease of use	High	\$\$\$
9. Redesign the front desk area for both patron use & staff security & safety	High	\$\$
A. Upgrade security cameras	High	\$\$
10. Improve Courier storage area and streamline it for staff use	Medium	\$\$
11. Add significant storage for staff use	High	\$\$
12. Add more multigenerational space (this includes individual & tutor areas)	High	\$\$
II. Improve Childrens Space	High	\$\$\$
1. Add acoustic/noise reduction panels to the children's area	High	\$\$
2. Replace dated shelving	High	\$\$
3. Add more children's spaces	High	\$\$\$
4. Add a dedicated Story Time room	High	\$\$\$
III. Teen Space		
1. Add a dedicated Teen Space	High	\$\$\$
2. Add more shelving for the Teen Collection	Medium	\$\$
IV. Improve cultural & educational programs	Medium	\$
1. Offer more programs for our community	Medium	\$
2. Expand Teen Programs & services	High	\$\$\$
V. Improve the Digital Collection	High	\$\$
1. Fully integrate both the physical & digital collection for patron ease of use	High	\$
2. Expand Digital offerings to community	High	\$
3. Create a space for digital literacy & integration	High	\$\$\$
A. Add a Tech assistance location	High	\$\$
V. Add a dedicated Genealogy area to properly secure the collection	High	\$\$\$
VI. Seek a Downtown location for Library resources to compliment an upgraded main	Medium	\$\$\$